

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

November 5, 2024
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on November 5, 2024.

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director Antrim, Director James and Chairman Doris Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim motioned to approve the November 5, 2024 agenda as presented, seconded by Director James, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 14 checks (15376-15390), totaling \$8,608.73, 10 online payments totaling \$36,199.50, and 10 ACH transfer payments totaling \$59,072.64, for a total of \$103,880.87. Director James made a motion to approve the October 1, 2024 regular meeting minutes and November 5, 2024 financials, as presented, seconded by Director Antrim motion passed.
- G. **PUBLIC COMMENT:** Nothing at this time.
- H. **OBSTRUCTIONS:** Nothing at this time.
- I. **DEVELOPMENT:**
- **Basset Subdivision:** Information for the subdivision was not submitted so it will be addressed at a future board meeting.
 - **The Bridge: Developer Agreement (Action Item)** A Development Agreement was presented for The Bridge 56 multi-unit development in May of 2024. A new Development Agreement was provided. The Board approved the Development Agreement. Director Antrim made a motion to approve the Development Agreement, seconded by Director James, motion passed. The Development Agreement was signed.

J. OLD BUSINESS:

1. Ramsey By-Pass with the City of Hayden & HLID Phase 2 & 3: There is nothing new to report at this time.

2. Annexation of 127 Acres for Hayden Sky Subdivision and Study: (*Action Item*) The 127 acres will include the Hayden Sky Subdivision, residential lots and lite industrial units, and an approximate 17-acre public city park. Hayden Avenue will be a four-lane road and Carrington will be two lanes alongside the development. The first phase of 20 acres is annexed into the District, but the remainder has yet to be annexed. The District will trade annexation fees for the well on the property and a half acre lot for the well location. The District requires a motion to move forward with the annexation of the 127 acres into the District. Director James made a motion to annex the 127 acres into the District and start the public comment process, seconded by Director Antrim, motion passed. The Administrator is working with Keller Engineering to perform a study to ensure the waterlines will be the proper size for future development connections and to ensure the surrounding areas will have adequate fire flows.

K. NEW BUSINESS:

3. City of Coeur d'Alene Agreement Resolution 24-05: (*Action Item*) The District and City of Coeur d'Alene agreement has not been revised since 2003. The District proposed a resolution to revise a couple aspects of the agreement, including tagging the customer prior to the shut-off and charging a \$25.00 lock off fee. The resolution would also include language prohibiting the City's staff from entering the District's meter box. The Administrator and Board reviewed the resolution draft, made some revisions, and agreed the resolution would be sent to the District attorney for review. Once the resolution is reviewed by the attorney, and further revisions made, if necessary, the resolution will be sent to the City of Coeur d'Alene.

4. City of Coeur d'Alene MOU Property Service Disconnect: (*Action Item*) The City's customer paid the utility bill. No shut-off was required.

5. Looping Line Phantom: (*Action Item*) Phantom Drive runs between Atlas Road and Aero Drive. It is close to the airport. The District intends to connect a 10" dead-end line on Atlas to Phantom, approximately 880 feet of 12" line, to connect a 12" pipe. This is an improvement project. The plans still need some work. The District will include new hydrants on the new line. This new line would loop the new wellsite and would give the District three looping line connections to Atlas. The plans must be finished before the new line moves forward.

L. STAFF REPORT:

Administrator Report: The Administrator provided an oral report, reviewing the current and upcoming schedules and events.

The Administrator informed the Board the company insurance plan will be going up 16% next year. This is a high increase. The Board must decide if the District will keep the current plan, with the increase, or adjust the coverage to reduce the cost. The District will need to increase employee's insurance cost in December to

cover the January 2025 coverage. The District policy has not been increased by the insurance provided in two years.

M. ELECTION: The election ballots were counted at 7:00 pm November 5, 2024, by the appointed Judges. Chairman Fleming was handed the Combined Tally List and Official Returns and read the decision before the Board. The vote count was 90 to 16, with the acting Chairman, Doris Fleming, being appointed for another three-year term as a Hayden Lake Irrigation District Director. The election staff confirmed the District had a total of 106 votes. Present at the Board meeting for the announcement of the election results were the election staff, Board of Directors, and the election challenger. The vote was canvassed at 7:18 pm. All election records will be closed 20 days from the November 5th election date (November 25, 2024). Director James made a motion to certify the vote tally, seconded by Director Antrim, motion passed.

SETTING DATE FOR NEXT MEETING: December 3, 2024

With no further business, Director James made a motion to adjourn, which was seconded by Director Antrim, motion passed. The meeting was adjourned at 7:25 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator