

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**July 12, 2022**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on July 12, 2022.*

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the July 12, 2022 agenda, seconded by Director James, motion passed.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 31 checks (14740-14770), totaling \$114,833.21, four online payments totaling \$2,356.16 and seven ACH payments totaling \$200,367.58. Director James made a motion to approve the June 7, 2022 regular minutes, the July 12, 2022 financials as presented, the transfer of \$28,000.00 from the Mountain West Credit Card account (5866) to the Mountain West Checking account (2557), \$16,000.00 from the Mountain West EFT account (4313) to the Mountain West Checking account (2557), \$244,000.00 from the Mountain West ICS Replacement account (368) to the Mountain West Checking account (2557) and the transfer of \$23,000.00 from the Mountain West Capital Improvements account (1586) to the Mountain West Checking account (2557), seconded by Director Antrim, motion passed.
- F. **PUBLIC HEARING FOR OBJECTION TO ANNEXATION FEE INCREASE:**  
Notification for the increase was posted and advertised to provide the public the opportunity to object. No public comment was received.
- G. **PUBLIC COMMENT:**
- **8934 Torrey:** The property owner experienced a water leak believed to be caused by either a bad valve or a pipe coming off the meter. The usage increase began in May and increased in June 2022. The customer discovered the problem and repaired the leak. He will be upgrading the backflow device to a PVB backflow assembly. The customer stated he could provide pictures of the repairs. The customer requested the water usage be adjusted to what the use and cost was for the residence last year. The Board only has the authority to credit the account for half of the cost of the water usage pursuant to an existing resolution. Director James made a motion to credit the account the sum of \$423.00, seconded by

Director Antrim, motion passed. Customer attempted to barter with the Board to exchange the Torrey property water usage for another property he owns that has an allotment that is never utilized. The Board stated they cannot deviate from Idaho Statute §43 for Irrigation Assessments to trade an allotment for one property for water used on another and the best they could do is the credit.

- **8963 Prescott:** Customer sent an email requesting an appeal on the District's decision to require the customer to remove a tree and shrub that are obstructing the District meter box. Customer failed to appear at the meeting and the appeal was denied.
- **1155 Miles:** Customer requested forgiveness and a credit for water usage cost from June 2022. Customer failed to appear at the meeting. Their request was denied.

#### H. **OLD BUSINESS:**

1. **Tank 2 / 375 Lacey / Bond:** The tank is coated and the containment is down. The tank was painted tank white which has a blue tint to it to match the sky. The City of Hayden City Council chose the color. A voltage test to count holidays was done and a few repairs are necessary. JUB stated the District's inspector is doing a very thorough job. There will be a walk through for the tank on July 14<sup>th</sup>, 2022. When the tank is finally filled, it will weigh 20 million pounds. The tank should be up and running in August but there is no set date. The District is waiting for the delivery of pipes. Advance Tank will be installing the pipes. The District will know more after the walk through and upcoming construction meeting. JUB confirmed the construction is on par with the estimated time frame. The calendar for completion is September 23, 2022. JUB stated the District started the project at the just the right time, considering the increase in cost for materials that has occurred over the last year.

2. **Lacey Water Main Project:** The pipeline is in, and a pressure test was performed. The first round of bacterial tests was completed. The second round of bacterial tests should be done around July 13, 2022. Buddy's Backhoe will be taking a small break from the project to complete another obligation. Paving should occur in a few weeks.

3. **Reed Looping Line:** This project may go out for bid in the fall of 2022. A couple of leaks have already been identified. Development may be a standstill due to costs. This will allow the District the opportunity to regain some of the cash flow. The District's primary concern is hooking up homes to the new line. However, once JUB has completed the plans, the project will be tabled temporarily. Once the funds are available, the project will be resumed. The District technicians will help with the project to save the District money. JUB is assisting the District with applying for grants and/or loans to help cover costs.

4. **Miles Looping Line:** This project is tabled for the time being.

5. **Orchard / Nomad 10" Looping Line / Award Bid:** (*Action Item*) Director Antrim made a motion to award the bid to Buddy's Backhoe, seconded by Director James, motion passed. Buddy's start time will be negotiated at a later date.

6. **Bureau of Reclamation:** There is nothing new to report at this time.

**I. NEW BUSINESS:**

7. **2023 Budget: (Action Item)** The budget will be addressed in a Budget Workshop.

8. **Acceptance of Bid for Atlas Park Project & Purchase of 8” Pipes for the Project: (Action Item)** The award of the bid, as discussed at the June 7<sup>th</sup>, 2022 Board meeting, will be awarded to Terra Underground. Director James made a motion to award the Atlas Park project to Terra Underground, and for the purchase of 8” pipe, in the amount of \$110,567.30, seconded by Director Antrim, motion passed.

9. **Allotment Breakdown for Irrigated Land vs. Blacktop: (Action Item)** The Administrator addressed the issue of commercial lots that are large enough to receive an irrigation allotment but consist of primarily paved property and not landscaping. The Administrator proposed the District do an audit of the commercial properties to determine which properties have enough green space to justify receiving the allotment versus the properties that consist more of parking lots and buildings. The District could start the audits in sections. Perhaps start in the North and work to the South. The District By-Laws do state the property lines can be adjusted. The green space would need to be measured. As the District grows, and annex in new properties, only domestic accounts are set up. Perhaps the commercial properties can be given an option to switch so they can avoid the cost of the Irrigation Assessments. The irrigation allotments should be reserved for actual irrigated land. Director James made a motion to authorize the District to start assessing Irrigation Assessment accounts, seconded by Director Antrim, motion passed.

10. **Will Serve for Dakota & Ramsey: (Action Item)** The property located at 1455 W. Dakota is seeking a Will Serve for a 6.44-acre parcel. The property will be subdivided into 25 residential lots. The developer will be required to install a watermain in accordance with the District plans. This will include an 18” line on Ramsey and 12” line on Dakota. These lines would help the District abandon a main trunk line. The District would supply the pipes and the owner would be responsible for installing the line at the edge of the pavement. Part of the development will be duplexes while the remainder is homes. The District has capacity. The project still needs the City of Hayden approval. Director James made a motion to grant a Will Serve for the Dakota and Ramsey project, seconded by Director Antrim, motion passed.

**J. WORKSHOP:**

**Roll call vote:**

Chairman Fleming	Yes
Director Antrim:	Yes
Director James:	Yes

**Budget:** The proposed budget was prepared and provided by the District Administrator for the Board. The budget will be addressed further at the August 2, 2022 board meeting.

**Rates:** The Rate Study of 2019, approved and passed through the Bond on November 4<sup>th</sup>, 2019, called for an 4% increase in the billing rates in 2022 and a 2% increase in 2023. The District passed a 2% increase in 2022 so it is the District's intention to pass the 4% increase for 2023.

**CAP Fees:** The Rate Study of 2019 approved and passed through the Bond on November 4<sup>th</sup>, 2019 called for an 4% increase in the CAP Fees annually. This increase will be enacted in accordance with the Rate Study and Bond Election Resolution 19-011 so long as the increase does not exceed the Rate Study connection cost.

**K. STAFF REPORT:**

**Administrator Report:** Administrator's report was given orally. He provided a review of the upcoming month's schedule.

**SETTING DATE FOR NEXT MEETING:** August 2, 2022

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 7:00 p.m.

Respectfully submitted:  
Dawn Chidester  
District Clerk

Approved by:  
Branden Rose  
District Administrator