

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

January 8, 2019
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on January 8, 2019.

- A. **CALL TO ORDER:** Meeting was called to order at 6:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton, Director Timmins and Interim Matthew Alexander.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the January 8, 2019 agenda, seconded by Director Timmins, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) No Conflicts.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 38 checks (13075-13115) totaling \$104,241.72. An itemized list may be found in the minutes book. Director Holton made a motion to approve the December 4, 2018 minutes and the January 8, 2019 financials as presented, seconded by Director Timmins, approved by Chairman Fleming and Interim Alexander, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **OLD BUSINESS:**
 - 1. **Wells #4 & #5:** Larix, Well #4, an AMP test facility in Tennessee ran the test curve for the pump. Chairman Fleming signed the JUB contract with TML for Well #5, the Carrington Well site. The contract will be presented to TML. There is a preconstruction meeting on January 17th at 1:00 pm at JUB to discuss the future project.
 - 2. **Water Master Plan:** JUB submitted an electronic master plan to DEQ. JUB also submitted the necessary paperwork to DEQ for a L.O.I. for the water tower. The documents identify the District's need for a water tower. If the District qualifies, DEQ could match the District for the tower costs through a grant or loan. If the District qualifies, we will decide if we want to accept and obtain the outside funding. JUB will keep an eye on the progress with DEQ.
 - 3. **Bureau of Reclamation:** Nothing new to report.
 - 4. **Generator Installation Bids:** (*Action Item*) The District obtained two bids for the installation of the transfer switch and the electrical for Dakota #2 Well. The District had expected to receive three bids but Woodhawk declined the offer to bid

stating they believed it was beyond their scope of ability. Bids were received from Mac's Electric and Bigfoot Technical Services. Mac's Electric bid \$17,350.00 for parts and labor. Bigfoot Technical Services bid \$18,000.00 for a total bid. Mac's Electric was the lower bid. A motion was made by Director Timmins to approve the Mac's Electric bid of \$16,375.00, plus \$975.00 for the new 600-amp breaker in the generator, replacing the 800-amp breaker, seconded by Director Holton, approved by Chairman Fleming and Interim Alexander, motion passed. Bigfoot Technical Services will program the system.

5. **Livestock Credits:** (*Action Item*) The Board discussed reducing the Resolution 09-01 requirements from 2.5 acres to one acre. The Resolution presently states the member must have a minimum of 2.5 acres and at least two livestock animals. In the past, the Board has made exceptions for members with only one acre of property. There was a total of two exceptions. The exceptions were to submit a new application to maintain the exception every two years. They failed to do so. Letters and livestock credit applications were mailed to the total of six members receiving the livestock credit; four applications were returned, including one of the members, Will Thompsen, for who the exception was made. The Board agreed to make an exception for 3344 W. Bean Ave., Hayden, ID, the one acre parcel that submitted their application. The Board stated the Thompsens were grandfather cloused in. To maintain the livestock credit in the future the exception must submit a new application every two years. It is the members sole responsibility to remember to submit the application. If the application is not returned timely every two years, the member will lose the livestock credit. A motion was made by Director Holton to approve the livestock credit for the one acre exception, under the condition they submit a livestock credit application every two years, seconded by Director Timmins, approved by Chairman Fleming and Interim Alexander, motion passed. The livestock credit will not be passed on if the property is sold at any time in the future.

I. **NEW BUSINESS:**

1. **Hayden Eagles RV Park:** (*Action Item*) The Hayden Eagles would like to build a RV Park behind the club location on Wyoming. They are requesting to use the irrigation meter and line for the RV Park hook-ups. Technically, the irrigation A/C line should be abandoned due to the location. The RV park would be gravel and would not have a sewer line. For the District to approve, the irrigation meter would need to be relocated to Ramsey and an additional domestic meter would need purchased and relocated to Ramsey. The irrigation meter and new connection could be a combo meter if Eagles desires to save money. A motion was made by Director Timmins to abide by the District By-Laws as they pertain to the Eagles RV Park, seconded by Director Holton, approved by Chairman Fleming and Interim Alexander, motion passed.

2. **Postcard Bulk Mail Permit:** (*Action Item*) The Administrator updated the Board on the postcard invoice progress for the 4th quarter billing and the responses received. The majority of the comments received by the District members were positive. The Administrator proposed the possibility of using the USPS barcode for mailing purposes to reduce the cost of postage. The Board suggested the

Administrator look into that possibility further and explore the cost involved with creating the barcode method.

3. **2160 Prairie 10" Watermain with 2" Service Big Sky Bid:** *(Action Item)*

The District received a bid from Big Sky for the 10" watermain. Big Sky was the only bid requested since they are doing work in the vicinity. Big Sky bid \$20,530.00 for the dig, install and labor for the watermain construction. The bid included language stating the bid did not include permits and if permits were necessary the cost would be an additional \$5,000.00. This language needs to be removed from the bid. Permits have already been obtained. By giving Big Sky the job, the District can forgo liability over the project. A motion was made by Director Timmins to approve Big Sky's bid of \$20,530.00 for the 10" watermain with 2" service, provided they remove the language for the permits at a cost of \$5,000.00 from their bid, seconded by Director Holton, approved by Chairman Fleming and Interim Alexander, motion passed.

J. STAFF REPORT:

Administrator Report: Administrator presented his report verbally.

SETTING DATE FOR NEXT MEETING: - February 5, 2019

K. EXECUTIVE SESSIONS:

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Timmins and seconded by Director Holton. The meeting adjourned at 7:00 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
Administrator