

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

July 10, 2018
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on July 10, 2018

1. **CALL TO ORDER:** Meeting was called to order at 6:08 PM by Chairman Doris Fleming.
2. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Timmins; a quorum was declared.
3. **READING AND CORRECTION OF MINUTES FOR APPROVAL:** Director Timmins made a motion to approve the June 5, 2018 minutes and financials as presented, seconded by Director Holton, minutes passed.
4. **PUBLIC COMMENT:** Members of the District appeared at the Board meeting hostile and belligerent over the topic of the Commercial Fire Flow Fee. For which, the Board made a decision on June 5, 2018. Chairman Fleming reminded them the Board has addressed the Commercial Fire Flow Fee topic on the agenda three times, including giving the Board's decision on June 5, 2018. The Board informed the public District members no further comments would be heard. Ed Morse disagreed with the Board's decision.
5. **STAFF PRESENT:** Branden Rose, Dawn Chidester, Jon Baune, Brad Marshall and Susan Weeks
6. **VISTORS PRESENT:** Greg and Alison Hagman, Michelle Albert, Ed Morse and Ken Nelson
7. **CONFLICT OF INTEREST:** None declared
8. **NEW BUSINESS:**

ACCOUNTANT MARY RICHTER ADUIT RESULTS: Ms. Richter addressed the Board to present the 2017 FY Audit. The Auditor had no major concerns for the District. The District passed the Audit.

BACK-UP GENERATOR: The Administrator is seeking a generator for the office. After a power shortage a few days prior, it was apparent a generator is necessary. The Administrator had to visit each Well to get it up and running due to the power failure. The office would require 200 amps. The Administrator would propose the District investigate the possibility of purchasing a slightly used generator to keep

costs down. The Board authorized the Administrator to research the cost of generator. The Board also authorized the Administrator to research obtaining a generator for the Wells. The Administrator will present the information for the generators once it is obtained.

REPAIRS TO STRAHORN RESERVOIR: Aquadrone Marine Services prepared a video of the reservoir cleaning and it was reviewed. The bottom on the reservoir was rusted, chipped and peeling. The coating was coming off the sides and bottom. The reservoir had not been cleaned for 10 years. It is starting to wear with age. To repair the reservoir would take 10 to 14 days and \$150,000.00 to coat the inside. The repairs would include coating the inside of the reservoir with an epoxy/ceramic coating which would take two days to cure. Aquadrone Marine Services included a report with the video.

WILL SERVE VERBIAGE: The Administrator proposed the District's Will Serve be revised to include additional language. A motion was made by Director Timmins to accept the new Will Serve language as proposed, motion seconded by Director Holton, motion passed.

RESOLUTION 18-05A: Resolution 18-05A was amended. Director Holton made a motion to approve the amended resolution 18-05A, seconded by Director Timmins, motion passed.

WILL SERVE FOR BLUEGRASS APARTMENTS: Bluegrass apartments requested a Will Serve. The apartment complex would include 102 units, on approximately 6.0 acres. They would have one connection, an 8". They would not have individual connections. The connection would cost \$39,099.39. Director Timmins requested more information about the apartment complex fire line sprinkler system. A motion was made by Director Timmins to approve the Bluegrass Apartment Will Serve, seconded by Director Holton, motion passed.

WATER SHUT-OFF FOR CITY OF CDA: Matter not addressed. The shut-off was resolved with the City of CDA.

9. UNFINISHED BUSINESS:

WELLS LARIX #4 & CARRINGTON #5: The Larix motor and pump was pulled on July 12, 2018, for the second time. The replacement pump shakes. There are heavy vibrations. It appears the shaft is bad. When the new pump was put in in July, it could not be stretched. Rubber bearings were previously installed. JUB prepared and sent a letter to United Crown Pump regarding the Larix pump start-up vibrations and contract obligations.

CARRINGTON 16" WATERLINE VIKING/DAUGHTARY: The watermain charge order is out and the District will coordinate with the contractors. The charge order will result in a cost deduction. Carrington Well is under contract but will remain on

hold pending the tower resolution. Director Holton made a motion to approve the T. LaRiviere bid of \$14,973.59 for the Carrington waterline crossing, parts and labor, seconded by Director Timmins, motion passed.

WATER MASTER PLAN: The airport requested the District conduct a study for other possible locations for the new tower. Additional FAA forms will be submitted for the possible back-up locations.

EMPLOYEE HANDBOOK: Chairman Fleming made some minor revisions to the Employee Handbook. The Handbook will be revised and resubmitted to the Board for approval at a later date.

BUREAU OF RECLAMATION TITLE TRANSFER - RESOLUTION 18-08: A motion to approve Resolution 18-08 was made by Director Timmins, seconded by Director Holton, motion passed.

RESOLUTION 18-07 FIRE- FLOW RESOLUTION: A motion to approve the Resolution 18-07 was made by Director Holton, seconded by Director Timmins, motion passed.

10. STAFF REPORTS:

Administrator Report: Report may be found in the minutes book.

Financial Report: There are 48 checks (12806 – 12853) totaling \$184,771.87. An itemized list may be found in the minutes book.

Director Holton made a motion to approve the payment of the checks in the amount of \$184,771.87, seconded by Director Timmins, motion passed. Director Timmins made a motion authorizing the administrator to transfer funds from the Mountain West Capital account to the Mountain West Business Checking account, from the Mountain West Replacement account to the Mountain West Business Checking account, from the Mountain West Capital account to the Mountain West Business Checking account, and from the Mountain West Credit Card account to the Mountain West Business Checking account, seconded by Director Holton, motion passed.

11. SETTING DATE FOR NEXT MEETING: - August 7, 2018

12. EXECUTIVE SESSION:

Chairman Fleming made a motion at 6:45 PM to hold an Executive Session under Idaho Code 67-2345(f): to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation, seconded by Director Timmins, motion passed.

Roll call vote:

Chairman Fleming	Yes
Director Holton:	Yes
Director Timmins:	Yes

A motion was made by Director Holton to end executive session at 6:53 PM and return to the regular board meeting seconded by Director Timmins, motion passed.

Chairman Fleming made a motion at 8:15 PM to hold an Executive Session under Idaho Code 74-206(1)(b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member, seconded by Director Timmins, motion passed.

A motion was made by Director Holton to end executive session at 8:30 PM and return to the regular board meeting seconded by Director Timmins, motion passed.

The Board granted the District Administrator the authority to implement a personal pay increase.

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Timmins. The meeting adjourned at 8:40 PM.

Respectfully submitted,

Branden Rose
Administrator