

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

March 6, 2018
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on March 6, 2018

Meeting was called to order at 6:00 PM by Chairman Fleming

Roll call was taken: Present were Chairman Fleming, Director Eifler and Director Timmins; a quorum was declared.

Staff: Branden Rose, Dawn Chidester, Susan Weeks, Jon Baune, Paul Klatt

Visitors present: Willis Brownlee, Butch Auwen, Linda Auwen, Elizabeth Moline, Scott Poorman, Chris Gordon

Directors were polled for conflict of interest: None declared

Director Timmins made a motion to approve the February 6, 2018 minutes and financials as presented, seconded by Director Eifler, minutes passed.

Public Comment:

None

New Business:

- 1. Will Serve Atlas Industrial Tracts:** Airport Investors, LLC requested a Will Serve for the proposed Atlas Industrial Tracts subdivision. The subdivision would consist of 8 light industrial lots, on 9.4 acres, off Atlas. The waterline would tie into Navion. Hayden Lake Irrigation District has the capacity and willingness to serve the subdivision. Director Timmins made a motion to provide a Will Serve for Atlas Industrial Tracts, seconded by Director Eifler, motion approved.
- 2. Will Serve Hidden Meadows:** Advanced Technology Surveying requested a conditional Will Serve for the proposed Hidden Meadows subdivision. The subdivision would consist of 16 residential lots, on 4.361 acres. The property is in the Hacienda Hills Water Company district. There is some discrepancy as to whether or not Hacienda Hills Water Company maintains the water rights and the ability to service Hidden Meadows subdivision.

After hearing from Attorney Scott Poorman, attorney for James Taigen, Willis Brownlee, President of the Hacienda Hills Water Company, and Attorney

Susan Weeks, attorney for Hayden Lake Irrigation District, the Board denied the conditional Will Serve. Director Timmins made a motion to allow the District's attorney to continue to communicate and work with Hacienda Hills Water Company and Attorney Poorman, seconded by Direct Eifler, motion approved.

Advanced Technology Surveying also requested a Will Serve for the Cricket Meadows subdivision. The subdivision is for 8 lots on Ramsey. Hayden Lake Irrigation District has water on Ramsey that the subdivision would need to loop too. Director Timmins made a motion to provide a Will Serve for the proposed Cricket Meadows subdivision, seconded by Direct Eifler, motion approved.

- 3. Will Serve Extension Gianna South:** Viking Construction, Inc. received a Will Serve Gianna Estates South subdivision on December 6, 2016. The Will Serve was revised by Hayden Lake Irrigation District on April 13, 2017 pursuant to a request from the City of Hayden. The revised Will Serve was good for a year. Viking Construction, Inc. was recently reminded their Will Serve date will expire shortly. Viking Construction, Inc. requested an extension. Director Eifler made a motion to grant the extension, seconded by Director Timmins, motion approved.
- 4. Postage:** The present postage meter contract with Neopost USA expired in February 2018. Hayden Lake Irrigation District received two bids for new postage contracts, including meter rental, maintenance and updates. The first received was Kelly Image Setting, at a rate of \$148.83 per month, and the second from Pacific Office Automation, at a rate of \$145.00 per month. Director Timmins made a motion to accept Pacific Office Automation's 60-month term contract, seconded by Director Eifler, motion approved.

Unfinished Business:

- 1. Wells Larix #4 & Carrington #5:** A sonar-jetting treatment was performed on the Larix Well. The District discovered the screen was impacted and appeared plugged. Particles were discovered. Sonar-jetting creates a sonar waive. The jetting was performed twice. The sonar-jetting can break-up the dirt and sand and clear the screens. The well was then bailed. Dirt and sand was detected during the bailing. Green Acres District has had great success with sonar jetting. Another cameraing will be scheduled when the camera service is in the area and available. An alignment test was performed as well. The District may be using an 8" column pipe for the Carrington but is considering a 10" pipe. JUB will review the options. Good progress is being made at this point.
- 2. Carrington 16" Waterline Viking/Daughtary:** Big Sky passed the pressure test. One day of flushing was done. Big Sky is making good progress and should be tying into to Jacquot Farms on March 7, 2018. The Daughtary tie-in is complete. The 12" main behind Gianna North can be abandoned soon.

Contractor's Application for Payment No. 3 was approved. Big Sky will delay the crossing under Hayden Avenue until the asphalt companies reopen so as not to disrupt traffic for a large amount of time.

3. **Water Master Plan:** The administrator recently met with JUB. The model is up and running. The District and JUB are attempting to gather more data. It is believed the tower should be accepted. According to the FAA, the 40ft additional height requested for the tower should not impede on the airport's airway. The FAA said the tower plans should be acceptable. JUB will go forth with a 30-day study. JUB stated the plans for the tower height are now shorter than the original plans submitted. The application may need to be resubmitted.
4. **Employee Handbook:** A special meeting has been scheduled for May 15, 2018 at 5:00 PM to discuss the handbook.
5. **Bureau of Reclamation Title Transfer:** Attorney Weeks was able to obtain letters, contracts and documents that will assist with the transfer. The documents obtained will assist with the step-by-step process necessary. This should save time and therefore, money.
6. **A2Z Developer Agreement:** Director Timmins made a motion to approve the proposed Developer Agreement with A2Z, seconded by Director Eifler, motion approved.
7. **Benway's Development Agreement:** Director Eifler made a motion to approve the proposed Developer Agreement with Benway, seconded by Director Timmins, motion approved.

Staff Reports:

Administrator Report: Report may be found in the minutes book.

Financial Report: There are 40 checks (12646 -12685) totaling \$199,448.71. An itemized list may be found in the minutes book.

Director Eifler made a motion to authorize the administrator to transfer funds from the Hayden Lake Irrigation District Mountain West and Statepool accounts as required, seconded by Director Timmins, motion passed.

Director Timmins made a motion to approve the payment of the checks in the amount of \$199,448.71 and authorizing the administrator to transfer funds from the Mountain West ICS-Capital Improvement account, to the ICS Business Checking account, and from the Mountain West ICS-Replacement account to the Business Checking account and from the Business Checking to the Statepool account to cover the check run, seconded by Director Eifler, motion passed. The Board authorized the administrator to look into a 60-month CD at 3%.

The Board agreed to send former employee Sherri Galdi flowers for 9 years of excellent service.

Chairman Fleming made a motion at 7:50 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c); Acquire an interest in real property which is not owned by a public agency.

Roll call vote:

Chairman Fleming	Yes
Director Eifler:	Yes
Director Timmins:	Yes

A motion was made by Director Timmins to end executive session at 8:10 PM and return to the regular board meeting seconded by Director Eifler, motion passed.

With no further business, a motion to adjourn was made by Director Eifler and seconded by Director Timmins. The meeting adjourned at 8:15 PM.

A motion was made by Director Timmins to direct the administrator to proceed with changes as presented in the executive session, seconded by Director Eifler, motion passed.

Respectfully submitted,

Branden Rose
Administrator