

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**February 6, 2018**  
**Regular Meeting**

*The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on February 6, 2018*

Meeting was called to order at 6:00 PM by Chairman Doris Fleming

Roll call was taken: Present were Chairman Fleming, Director Eifler and Director Timmins; a quorum was declared.

Staff: Branden Rose, Dawn Chidester, Jon Baune

Visitors present: None

Directors were polled for conflict of interest: None declared

Director Eifler made a motion to approve the January 2, 2018 minutes and financials as presented, seconded by Director Timmins, minutes passed.

Director Timmins made a motion to amend the agenda to include, under New Business #4, Generator Purchase, seconded by Director Eifler, motion passed.

**Public Comment:**

None

**New Business:**

- 1. Larix Well 4 Bid:** The District reached out to five contractors to receive bids for the upgrade and improvement of Larix Well 4. Two bids were received. United Crown Pump and Drilling bid \$185,500.00 and H2O Well Services bid \$249,000.00. United Crown Pump and Drilling was awarded the bid. The project will include an upgraded pump and motor, a 13 x 5 1/8<sup>th</sup> or slightly larger. Depending on the cost and availability. The Well should be capable of pumping 1,800 gallons per minute upon upgrade completion. This will help with the increase in water demand during the summer months. JUB is committed to awarding the bid as soon as possible in hopes of having the Well up and running by June 15, 2018. Director Timmins made a motion to approve the bid of \$185,000.00 from United Crown Pump and Drilling, seconded by Director Eifler, motion passed.
  
- 2. 14K Trailer Bids:** The District recycled old brass and received \$5,100.00 in proceeds. The District also recycled metals and received another \$400.00. After the expenses were deducted from the proceeds, the District had a total

net income of \$5,300.00. In the fall of 2017, the District sold two trucks. The 1993 Dodge was sold for \$6,200.00 and the 1998 Chevy sold for \$2,786.00. The District purchased a plow for \$7,200.00 from the proceeds of the truck sales but still had available funds. The District proposed to purchase a dump trailer with the combined funds.

The District obtained three bids for dump trailers. Fox Trailers has a 7x14 Big Tex Dump Trailer 14K for \$6,800.00. Eagle Manufacturing has a Black Hawk Series Dump Trailer 14K for \$10,000.00. PJ Trailers has a 2017 83" tandem axel dump for \$7,540.00. The purchase of a trailer will eliminate the costs associated with renting a trailer. Director Eifler made a motion for the purchase of the 7x14 Big Tex Dump Trailer from Fox Trailers for \$6,800.00, seconded by Director Timmins, motion passed.

3. **Copier and Postage:** The District's contract with ABS for the Ricoh copier is scheduled to expire. The District obtained two bids for new copiers with Pacific Office Automation. Both bids were less money than the present contract with ABS. The Konica Bizhub C658 would be \$330.60 per month and the Ricoh would be \$348.00 per month. Both copiers would be an upgrade. Director Timmins made a motion to accept the contract for the Ricoh Alficio C5502, seconded by Director Eifler, motion passed.
4. **Generator Purchase:** The District would propose to purchase a 2011 Cummins 350KW generator from a hospital out of Denver. The generator could be used at the Carrington Well site or the Dakota 1 Well site. Neither have a generator. After the purchase of the generator, an additional \$10,000.00 will still be required for the purchase of a transfer switch and insulation. The generator would cost \$56,000.00 but this is half the cost of a new generator. The cost would come out of the Capital Improvements account. The generator has a one-year warranty and would be sent to Hayden. Director Eifler made a motion for the purchase of the 2011 Cummins 350KW generator, seconded by Director Timmins, motion passed.

#### **Unfinished Business:**

1. **Well 5:** The issue is tabled for the time being.
2. **Carrington 16" Waterline Viking/Daughtary:** Big Sky received their second installment payment in the amount of \$45,261.93.
3. **Hayden Grove 1<sup>st</sup> Addition:** The District obtained an easement from Kerr. Administrator Rose will get the agreement signed for six residential connections to be used within a one-year period; the connections owed in exchange for the previous bore on installation of the 10" watermain under Ramsey. The cost of the six connections would be \$17,064.00 (6 x \$2,844.00). The District will need

to obtain a Late Comers Agreement for Hayden Grove 1<sup>st</sup> Addition. Attorney Weeks is preparing the Agreement.

4. **Water Master Plan:** JUB meets bi-weekly to discuss the project. Administrator Rose provided recent emails from the Airport Director. The District has been informed by the Airport Director the 160ft tower would impede the airport's airspace. The airport wants to reduce the height of the tower to 132ft. That would not be feasible for the District's needs as 132ft would reduce the necessary PSI. The Airport Director must receive a response by March 20, 2018. JUB is looking into the matter to see if it is worth pursuing. It may not be feasible for the District to obtain the tower at this time.
5. **Employee Handbook:** The issue is tabled until March 2018.
6. **Commercial Fire Hydrants/ Addition to Fee Schedule Resolution 2018-02:** Chairman Fleming signed the Hayden Lake Irrigation District Resolution No. 2018-02 for the quarterly fee for commercial fire flow, Director Eifler attested the signature.
7. **Hardship Resolution 2018-03:** Attorney Weeks drafted a Grant of Lien for the owners of the property located at 10385 N. Reed Rd., Hayden, ID to sign. Said lien was sent to the Dansereau's for signature. The Dansereau's are not required to pay an assessment for the lot referred to as 10385A N. Reed Rd., Hayden, ID for as long as they own the property and the property is not irrigated. If circumstances change, the assessment payments will not be retroactive, the payments would just resume. Chairman Fleming signed the Hayden Lake Irrigation District Resolution No. 2018-03 for the Resolution Granting Deferred Collection of the Monthly Water Bill to the Owner of 10385 Reed Rd., Hayden, ID, Director Eifler attested the signature.
8. **Bureau of Reclamation Title Transfer:** Tabled pending future updates.
9. **A2Z Developer Agreement:** A2Z is requesting revisions to the Developer Agreement draft. Administrator Rose is seeking Attorney Weeks opinion regarding the requested revisions.

#### **Staff Reports:**

**Administrator Report:** Report may be found in the minutes book.

**Financial Report:** There are 45 checks (12598 -12642) totaling \$146,637.82. An itemized list may be found in the minutes book.

Chairman Fleming made a motion at 7:25 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to

hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c).

**Roll call vote:**

Chairman Fleming	Yes
Director Eifler:	Yes
Director Timmins:	Yes

A motion was made by Director Timmins to end executive session at 7:40 PM and return to the regular board meeting seconded by Director Eifler, motion passed.

With no further business, a motion to adjourn was made by Director Eifler and seconded by Director Timmins. The meeting adjourned at 7:41 PM.

Respectfully submitted,

Branden Rose  
Administrator