

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

January 2, 2018
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on January 2, 2018

Meeting was called to order at 6:00 PM by Chairman Tim Timmins

Roll call was taken: Present were Chairman Tim Timmins, Director Eifler and Director Fleming; a quorum was declared.

Staff: Branden Rose, Dawn Chidester, Jon Baune

Visitors present: Ed Morse, Drew Dittman

Directors were polled for conflict of interest: None declared

Director Fleming made a motion to approve the December 5th, 2017 minutes and financials as presented, seconded by Director Eifler, minutes passed.

Director Eifler made a motion to amend the agenda to include, under New Business #5, the Election of Officers, seconded by Director Fleming, motion passed.

Public Comment:

None

New Business:

- 1. Dakota Estates Will Serve:** Dakota Estates shall herein be known as Dakota Groves. A Will Serve was provided for a 10" line for the subdivision for Tessa Way, extending to Reed Road. The existing line in the back of the subdivision will be abandoned. The Bureau of Reclamation has requested a letter from the District regarding the abandonment of the line. Dakota Groves will contain one fire hydrant. Director Fleming made a motion to provide a Will Serve for Dakota Grove, seconded by Director Eifler, motion passed.
- 2. A2Z Storage Facility:** Administrator Rose informed the board Paul Klatt with JUB suggested A2Z Storage loop the waterline in the back. The District would approve of the idea as a looped line would require no flushing. Further, if a tie-in is necessary at a later date, the looped line would save time. A2Z will have 3 fire hydrants. Administrator Rose suggested the District contribute 33% of the cost to connect to the existing 4" A/C main on the northwest property line. The District can GPR or pothole to determine the water line location. A2Z Storage would like the present Development Agreement amended. The

present agreement is a draft from Attorney Weeks. Emails will be exchanged between the District and A2Z to iron out the details of what is required to move the project forward, including the Development Agreement and Encroachment Permit. The board will require a motion regarding the District contributing 33% of the project costs once A2Z has provided a separate bid for the cost to connect to the existing 4" A/C main on the northwest property line.

3. **Delay for Bid for Well 5 and Pursue Tower:** Administrator Rose proposed the District postpone development of Well 5, making the tower the primary goal. The Carrington waterline would still be completed for the Viking Homes subdivision. The water would be provided by the existing wells. The District has an adequate supply of water to service the new homes. Administrator Rose proposed if the tower progress has not progressed by August/September of 2017, the District will put Well 5 out for bid. At that point, the District has contributed roughly \$20,000.00 towards the tower project. The Carrington project would still take months to get approved even if pursued now. The existing wells can provide an adequate amount of water for the District until 2020. Administrator Rose requested a period of three months to focus on the tower project. The Board approved putting Well 5 on hold until April 2018 to focus on the Lacey tower.
4. **Hardship Resolution for 10385 N. Reed Road:** Attorney Weeks informed the District she will do and record a resolution regarding the hardship agreement with 10385 Reed so if the property is sold or used in a different manner, an assessment will be charged. The issue will be tabled pending further action.
5. **Election of Officers:** Chairman Timmins signed the Certificate of Election and Official Oath to hold a position on the Board for another 3 years. Director Fleming signed the documents attesting the documents were true and correct. The Board opted to hold new positions, with Director Fleming holding the position of Chairman, Chairman Timmins holding the position of Director and Director Eifler maintaining the position of Treasurer. Chairman Timmins made a motion to nominate Director Eifler as Treasurer, seconded by Director Fleming, motion passed. Chairman Timmins made a motion to nominate Director Fleming as Chairman, seconded by Director Eifler, motion passed.

Unfinished Business:

1. **Well 5:** The Lacey Well lost a motor. The District will cut a hole in the roof of the Well to remove the motor and install a new rebuilt motor. The old motor will be tested once pulled to determine what failed.
2. **Carrington 16" Waterline Viking/Daughtery:** The Carrington project is in progress. Attorney Weeks is still attempting to obtain an easement from Daughtery. An offer was made of \$20,000.00 but it was refused. The project may need to be shutdown pending receipt of the easement. Attorney Weeks

is seeking a hearing for eminent domain but the court date is pending. If an easement is not obtained, the waterline may need to be moved over 6ft.

3. **Hayden Grove 1st Addition Agreement:** The Hayden Grove 1st Addition project will not proceed until the Easement is obtained from Del Kerr.
4. **Water Master Plan:** JUB made progress with the model to benefit the storage. The model and GIS database will be updated. JUB will prepare and provide a report once prepared, the update is in progress. Preliminary GIS database, maps and map books will be coming.

The FAA needs site clarification. FAA needs a 1A certified letter. JUB has a survey for Lacey and provided that for the FAA. The process will move forward. If the tower plans go past 170-171 feet, FAA needs to be notified. The plans will include an antenna and lights for the tower. FAA must be informed of that as well. The District will be mirroring the Ross Points plans.

5. **Employee Handbook:** The issue is tabled until March 2018.
6. **Commercial Fire Hydrants/ Addition to Fee Schedule Resolution:** The publication notification dates have passed. The legal ad ran December 16th, 18th, 20th, 23rd, 27th and 30th in the CDA Press. No response was received. Administrator Rose suggested sending a letter to all of the establishments that would be affected by the fire hydrant fees. The \$150.00 quarterly fee will begin April 2018. Said fee will be a flat fee, with no increase for having multiple hydrants. This would be strictly a commercial fire hydrant/flow fee. Director Fleming made a motion to proceed with the commercial fire hydrant/flow fee of \$150.00, seconded by Director Eifler, motion passed.
7. **Excess Water Fee Increase:** The publication notification dates have passed. The legal ad ran December 16th, 18th, 20th, 23rd, 27th and 30th in the CDA Press. The District would like a motion to increase the excess water fee from \$1.10 per 1,000 gallons to \$1.50 per 1,000 gallons. Director Eifler made a motion to increase the excess water fee from \$1.10 per 1,000 gallons to \$1.50 per 1,000 gallons, seconded by Director Fleming, motion passed.
8. **Bureau of Reclamation Title Transfer:** The process to separate the District from the Bureau of Reclamation and transfer titles has begun. Attorney Weeks will be providing an agenda in March, Susan has a contact in the Columbia Basin District, who did a similar separation and title transfer. The District was informed this process with the Bureau of Reclamation could take 5 to 10 years. It is not a speedy process.

Staff Reports:

Administrator Report: Report may be found in the minutes book.

Financial Report: There are 48 checks (12555 -12596, with checks 12559 & 12560 voided) totaling \$75,140.77. An itemized list may be found in the minutes book.

Chairman Tim Timmins made a motion at 7:30 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c); Acquire an interest in real property which is not owned by a public agency.

Roll call vote:

Chairman Timmins Yes

Director Eifler: Yes

Director Fleming: Yes

A motion was made by Director Eifler to end executive session at 8:06 PM and return to the regular board meeting seconded by Director Fleming, motion passed.

With no further business, a motion to adjourn was made by Director Timmins and seconded by Director Eifler. The meeting adjourned at 8:10 PM.

Respectfully submitted,

Branden Rose
Administrator