

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

July 5, 2017
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on July 5, 2017

Meeting was called to order at 6:00 PM by Chairman Timmins

Roll call was taken: Present were, Chairman Timmins, Director Eifler and Director Fleming; a quorum was declared.

Staff: Branden Rose, Sherri Galdi, Susan Weeks

Visitors present: none

Directors were polled for conflict of interest: none declared

Director Fleming made a motion to approve the minutes as presented with exception for modify item 2 under motion for Kerr Connections to add a specific date to match the legal agreement with Kerr, from the June 20, 2017, seconded by Director Eifler, minutes passed.

Public comment:

none

New Business:

1. **Budget FY2018:** the board has reviewed proposed budget, irrigation assessment and tolls and changes and directed staff to posted in legal section of the Coeur d'Alene press for public hearing for the required 2 weeks. The District will look to establish budget and new rates at the August 1, 2017 board meeting.
2. **Lock off per MOU City of Cda:** the Board requested a review of the MOU before making decision. Tabled to next meeting.

Unfinished Business:

1. **New Well Construction:** using well on emergency basis with DEQ approval. Dakota well 3 VFD stopped working so we had to use the new well to keep up with demand. Record as built were sent to DEQ on 7/3/2017.

A motion by Director Fleming to approve change order # 2 to Macs Electric for an increase of \$1,885.00, seconded by Director Eifler, passed

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A motion by Director Eifler to approve change order # 2 to United Crown & Pump for a decrease of \$2,200.00, seconded by Director Fleming, passed.

A motion by Director Fleming to approve payment # 8 to Mac's Electric in the amount of \$11,106.75, final payment, seconded by Director Eifler, passed.

A motion by Director Eifler to approve payment #3 to United Crown & Pump in the amount of \$17,793.50, seconded by Director Fleming, passed.

2. **Well 5:** pump pulled, well house torn down, pump & motor was clean.
3. **Carrington 16" Pipeline Viking/Daughtary-** JUB should have plans to DEQ next week.
4. **Hayden Grove 1st Addition:** the 16" main is installed, the main will not fill up with water due to variance of height in installation of watermain. We will need to install an 1" air relief.
5. **Update Water Facility Plan:** Received letter from DEQ. A motion by Director Eifler to direct staff to negotiate price with professional services with JUB to update water facility plan, seconded by Director Fleming, motion passed.

Staff Reports

Financial Report: There are 27 checks (12268-12294) tonight totaling \$60,919.87. An itemized list may be found in the minute book.

Field Report: Field report may be found in the minutes book. A motion by Director Fleming to accept proposal 20170705 from Automatic Electrical Systems, Inc in the amount of \$22,250.00 with 50% down immediately, seconded by Director Eifler, motion passed.

Chairman Timmins made a motion at 7:13 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c); Acquire an interest in real property which is not owned by a public agency.

Roll call vote:

Chairman Timmins:	Yes
Director Eifler:	Yes
Director Fleming:	Yes

A motion by Chairman Timmins to end executive session at 8:44 PM and return to the regular board meeting seconded by Director Eifler. Chairman Timmins requested a roll call vote.

A motion by Director Fleming to hire Dawn Chidester as a permanent Part time benefited employee effective 10/1/2017, seconded by Director Eifler, motion passed.

Board gave clear direction that the administrator is in charge of all office and field operations. This is a change for the office staff as before the office staff was reporting directly to the board. Staff will follow the proper chain of command, board is a policy board. Staff members shall no longer work from home, ICRIMP will not cover the District. Board asked for an updated doctor's release for hours available and regular updates. Board agreed to meet at the next board meeting to discuss changing the administrator from hourly to salary.

With no further business motion to adjourn made by Director Eifler seconded by Director Fleming, meeting adjourned at 8:50 PM.

Respectfully submitted,

Sherri Galdi and Branden Rose
Accounts Manager Administrator