

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

December 5, 2017
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on December 5, 2017

Meeting was called to order at 6:00 PM by Chairman Tim Timmins

Roll call was taken: Present were Chairman Tim Timmins, Director Eifler and Director Fleming; a quorum was declared.

Staff: Branden Rose, Dawn Chidester, Paul Klatt

Visitors present: None

Directors were polled for conflict of interest: None declared

Director Fleming made a motion to approve the November 7th and 16th, 2017 minutes and financials as presented, seconded by Director Eifler, minutes passed.

Public Comment:

None

New Business:

1. **Mr. Murphy's Late Fee Notification Dispute:** Through attorney Susan Weeks, Mr. Murphy requested to be placed on the board agenda to express his concerns with the late fee notification process and related charges but failed to appear for the meeting.
2. **Sting Developer Agreement:** Administrator has prepared for approval the Development Agreement by and between Hayden Lake Irrigation District and Glacier 8049 Huetter, LLC. A motion was made by Director Fleming to accept the Development Agreement for Glacier 8049 Huetter, LLC, seconded by Director Eifler, motion passed. The Sting Developer Agreement has been signed by Chairman Timmins and will be presented to Glacier 8049 Huetter, LLC.
3. **JT-IT Security Bid:** Topic tabled until Board can review the budget.
4. **Benway Storage Facility Hayden Avenue Developer Agreement:** Topic tabled until a later date.
5. **Commercial Fire Hydrant:** Administrator proposed a quarterly fee of \$150.00 be charged for all establishments possessing private fire lines/hydrants. Said sum would be used to recoup the cost of maintaining the lines, including labor costs. Excess water fee increase to \$1.50 per 1000 gallons, would apply where applicable. A Public Notice, advertising for a minimum of six days, would be required, followed by a resolution. A motion was made by Director Fleming to allow a Public Notice to be publicized for the purpose of charging a quarterly fee of \$150.00 to entities possessing private fire lines/hydrants, seconded by Director Eifler, motion passed.
6. **Addition to Fee Resolution:** Topic was addressed with New Business #5, Commercial Fire Hydrant.

- 7. U.S. Bureau of Reclamation Title Transfer Program:** Administrator met with the U.S. Bureau of Reclamation. The U.S. Bureau suggested it would be a good time for the District to transfer titles from the U.S. Bureau since the District has paid all existing debts and no longer needs their services. This would require an act of congress and the assistance of attorney Susan Weeks. The process is slow but should be pursued. A motion was made by Director Eifler to contact attorney Susan Weeks and have her begin the process of title transfer with the U.S. Bureau of Reclamation to the District, seconded by Director Eifler, motion passed.

Unfinished Business:

- 1. Well 5:** JUB has plans drafted and the alignment has been accepted. JUB is adding a generator to Well 5. Purchasing a used generator will be considered but if finding a suitable used generator is not feasible or cost affective, a new generator will be purchased.
- 2. Carrington 16" Waterline Viking/Daughtary:** The District is waiting the 30-day eminent domain period to purchase the 20x50 corner easement from Daughtery. Big Sky will be starting the water line Wednesday, December 6, 2017. Big Sky believes they can put in 500 feet of line per day. The pipes are ready to install so Big Sky can proceed.
- 3. Hayden Grove 1st Addition Agreement:** Attorney Susan Weeks is still attempting to obtain an easement from Allyn and Delbert Kerr. The Hayden Grove 1st Addition Agreement will not proceed further until the easements have been obtained.
- 4. Water Master Plan:** JUB has submitted the FAA permit and contacted the City of Hayden. JUB will inquire as to what the City of Hayden will require for the tower project to move forward. JUB expects the tower project to move forward in January of 2018. DEQ should be sending a submittal form shortly. DEQ will get into a reimbursement plan. JUB inquired as to whether the District would be seeking funding, mentioning DEQ provides funding at a 3% interest rate, American iron and steel and prevailing wages are required, Department of Water Resources Board provides funding at a 4% interest rate, American iron and steel and prevailing wages are not required, or the District could seek funding through the Urban Development. The District does not qualify for grants. Administrator suggested the project get further along before funding is consider. It would be the District's ultimate goal not to need or seek outside funding for the project.
- 5. Employee Handbook:** The subject is tabled until January 2018 to provide the Board additional time to review the handbook subjects.

Staff Reports:

Administrator Report: Report may be found in the minutes book.

Financial Report: There are 48 checks (12507-12554, with checks 12507, 12525, 12526 & 12530 voided) totaling \$59,381.26. An itemized list may be found in the minutes book.

Chairman Tim Timmins made a motion at 7:47 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c); Acquire an interest in real property which is not owned by a public agency.

Roll call vote:

Chairman Timmins	Yes
Director Eifler:	Yes
Director Fleming:	Yes

A motion was made by Director Eifler to end executive session at 8:02 PM and return to the regular board meeting seconded by Director Fleming, motion passed.

With no further business, a motion to adjourn was made by Director Fleming and seconded by Director Eifler. The meeting adjourned at 8:05PM.

Respectfully submitted,

Branden Rose
Administrator