

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

October 3, 2017
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:01 PM on October 3, 2017

Meeting was called to order at 6:00 PM by Director Brian Eifler

Roll call was taken: Present were Director Eifler and Director Fleming; a quorum was declared. Director Tim Timmins was absent.

Staff: Branden Rose, Dawn Chidester and Jon Baum

Visitors present: None

Directors were polled for conflict of interest: None declared

Director Fleming made a motion to approve the minutes as presented, seconded by Director Eifler, minutes passed.

A motion was made by Director Fleming to amend the agenda to include CDA Christian Center (PACC) and Resolution 18-01 in New Business and an Executive Session under Idaho Code 74-206(1)(b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206(1)(c); Acquire an interest in real property which is not owned by a public agency, seconded by Director Eifler, motion passed.

Convene to Board of Corrections:

Director Eifler moved to suspend regular meeting and convene as Board of Corrections at 6:10 PM per I.C. 43-702-705, seconded by Director Fleming, motion passed. No petitions or oral comments to correct were presented by the patrons. Director Eifler moved to adjourn and reconvene to the regular meeting at 6:14 PM, seconded by Director Fleming, motion passed.

Public Comment:

None

New Business:

1. **Canvas of Election & Qualification of Director:** There was only one Declaration of Candidacy turned in from a District member, Tim Timmins. Pursuant to the provision of I.C. 43-201 and 43-201A, along with 43-208, a motion was made by Director Brian Eifler naming Tim Timmins, effective the first meeting in January 2018, seconded by Director Fleming, motion passed.
2. **PACC:** A motion was made by Director Fleming to permit PACC (aka: CDA Christian Center, Inc.) to sign a Water Connection Agreement, seconded by Director Eifler,

motion passed. The Agreement was signed by Director Eifler, as acting Chairman, in Chairman Timmins absence.

Unfinished Business:

1. **New Well Dakota 1:** Jon with JUB provided an update on the completion of Well Dakota. No date was given for the completion. Jon stated he would speak with Paul at JUB to prod him to complete the Well project.
2. **Well 5:** More airline was found at the bottom of the Well casing. A 40-foot dummy was lowered to reach the bottom with ease. A formal alignment test will be completed on October 16, 2017. JUB will be present while the alignment test is being performed. After test is completed, JUB will be able to submit drawings for review to DEQ. It is anticipated, bidding can begin in early 2018.
3. **Carrington 16” Pipeline Viking/Daughtary:** 4 bids were received on September 28, 2017. Big Sky Development was awarded the bid, with a bid of \$318,453.00. Stewart Construction, Inc. bid \$354,530.00, Buddy’s Backhoe Service, Inc. bid \$379,009.00 and S&L Underground, Inc. bid \$450,295.00. JUB reviewed the bids and found abnormalities with the bid received from Stewart Construction, Inc. but stated they would not affect the awarded bid.

A motion was made by Director Fleming to accept the bid of \$318,453.00 from Big Sky Development, seconded by Director Eifler, motion passed. A Notice of Award was signed by Director Eifler as acting Chairman, in Chairman Timmins absence. JUB will provide a copy of the bid to Viking Homes and forward the original Notice of Award to Big Sky Development, Inc.

A motion was made by Director Fleming to grant the authority to amend the bid to include additional work, at a cost of no more than 10% of the original bid (\$31,845.30), without the board’s approval being necessary, but the approval shall not exceed 10% of the original bid (\$31,845.30) without approval of the board, seconded by Director Eifler, motion passed.

4. **Hayden Grove 1st Addition:** No updates.
5. **Sting Agreement Soccer Club:** A Water Service Agreement was drafted for Glacier 8049 Huetter, LLC. The Agreement was signed by Director Eifler, as acting Chairman, in Chairman Timmins absence.
6. **Water Master Plan:** Administrator asked Paul with JUB to review the current cap fees at the 9-19-2017 board meeting since the updated master plan would include the cap fees in detail. Paul with JUB sent an email stating; “JUB will include this information in an amendment to our current work on the Facility Plan, but that won’t be available until the spring. I have reviewed the basic calculations from the spreadsheet you provided and they represent an equity buy-in approach coupled with a capacity charge to account for connections larger than a standard account (i.e. 1” and larger). Using your spreadsheet with full 2012 equity and the full connection costs at that time, you see that you could charge up to \$4362 for a ¾” meter, \$4952 for a 1”, \$6428 for a 1.5” and so on. The District is not currently charging those full allowed costs according to the

fees on the website. You certainly have the ability to adjust those fees upward to the limit of the current cost sheets at any time the Board chooses.”

A motion was presented by Director Fleming for public notification to increase the meter rates through a two-part process, meter connection (cap) fees shall be increased by 5% on December 1, 2017 and an additional 2.5% by June 1, 2018, for a total increase of 7.5% for fiscal year 2018, seconded by Director Eifler, motion passed. The notification will be publicized at a public hearing at the November 7th Board Meeting.

Staff Reports:

Administrator Report: report may be found in the minutes book.

Financial Report: There are 27 checks (12425-12450) totaling \$70,198.07. An itemized list may be found in the minute book.

Director Eifler made a motion at 8:08 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member and Idaho Code 74-206 (1) (c); Acquire an interest in real property which is not owned by a public agency.

Roll call vote:

Director Eifler: Yes

Director Fleming: Yes

A motion was made by Director Eifler to end executive session at 8:20 PM and return to the regular board meeting seconded by Director Fleming, motion passed.

A motion was made by Director Fleming to allow a Promissory Note to be executed by Dawn Chidester for a period of one year, seconded by Director Eifler, motion passed.

With no further business, a motion to adjourn was made by Director Eifler and seconded by Director Fleming. The meeting adjourned at 8:25 PM.

Respectfully submitted,

Dawn Chidester
Administrator