

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

December 6, 2016
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on December 6, 2016.

Meeting was called to order at 6:00 PM by Chairman Timmins

Roll call was taken: Present were, Chairman Timmins, Director Eifler and Director Fleming; a quorum was declared. Director Eifler arrived at 6:06 PM

Staff: Alan Miller, Sherri Galdi

Visitors present: Branden Rose, Paul Klatt, Kris Mayhew & Ray Kimball

Directors were polled for conflict of interest: none declared

Director Eifler made a motion to approve the minutes as presented for the November 15, 2016, seconded by Director Fleming, minutes passed.

The Administrator requested we remove and add an item under New Business –remove request for water service to parcel H00000213300 and add Will Serve Request for Gianna Estates South. Amendment was needed as we were not aware of this agenda item beforehand. A motion by Director Eifler to amend the agenda as requested, seconded by Director Fleming, motion passed.

Public comment:

Mr. Branden Rose turned in a public request for a copy of his personnel file and all recordings from date of hire to this date. Mr. Rose found a hidden recorder in the company vehicle he drives with Mr. Alan Miller saying testing 1,2,3,4, 5 and there a recording of that day Mr. Rose was in the vehicle. Mr. Miller said, that is mine and I use this recording device to record notes and I lost it. Mr. Miller stated there are no recorded files that exist at all, this was only used for my notes. Mr. Miller requested he get the recording device back. Mr. Rose stated he will return it once he copies the recording of Mr. Rose currently on the device. The device was returned at the end of the board meeting.

New Business:

1. **FY2015 Audit Presentation** – Mr. Kris Mayhew presented the Fiscal Year 2015 audit.
2. **Request for Refund of Excess Irrigation Assessment 1060 W Buckles** – the administrator presented a request for credit as the customer combined several lots into one and the District has been billing for each lot. The board requested the amounts billed versus what the update billing amount would be. There is also the question about excess water charges as the parcel size would change, therefore the allotment would increase. This request was tabled to provide time for the administrator to provide the amounts in detail to the board before any decision is made.
3. **Will Serve for Gianna Estates South** – a new subdivision with 30 lots, 29 new connections to the District. A motion by Director Eifler to issue conditional will serve for Gianna Estates South, seconded by Director Fleming, motion passed.

Unfinished Business:

1. **New Well Construction:** building is generally dried in, concrete completed in and out, electrical power service agreement with Avista is completed, electrical rough in should be completed by December 15, 2016 and ready for inspection. Skylight change order from Ginno for a \$500.00 credit will be issued.

A motion by Director Fleming to approve payment #2 to Mac's Electric in the amount of \$6,892.96, seconded by Director Eifler, motion passed.

A motion by Director Fleming to approve payment #3 to Ginno Construction in the amount of \$36,514.83, seconded by Director Eifler, motion passed.

A motion by Director Fleming to approve payment to Terra Underground in the amount of \$12,358.44, seconded by Director Eifler, motion passed.

2. **Kerr Connections Resolution:** no change
3. **Well 5 and Waterline:** JUB is working has scope in for review with management at JUB. Mr. Ray Kimball provided a rough estimate of timeline for Vikings project. They have submitted a zone change request in to the city of Hayden or the north 80 acres. Will develop in phases with the first phase to be approximately 20 acres. Paving to be completed by August/September 2017.

Staff Reports

Financial Report: there are 28 checks (11962-11989) tonight totaling \$86,456.72. An itemized list may be found in the minute book. Tesh's contract was up for renew and the board decision was to stay with Tesh. The agreement was signed by Chairman Timmins.

Administrator Report – may be found in the minutes' book

Executive Session:

Chairman Timmins made a motion at 7:30 PM to hold an Executive Session under Idaho Code 74-206 (1) (b): Consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member. Seconded by Director Eifler, passed. Chairman Timmins requested a roll call vote.

Roll call vote:

Chairman Timmins:	Yes
Director Eifler:	Yes
Director Fleming:	Yes

A motion by Chairman Timmins to end executive session at 8:08 PM and return to the regular board meeting seconded by Director Eifler. Chairman Timmins requested a roll call vote.

Roll call vote:

Chairman Timmins:	Yes
Director Eifler:	Yes
Director Fleming:	Yes

With no further business motion to adjourn made by Director Fleming seconded by Director Eifler, meeting adjourned at 8:06 PM.

Respectfully submitted,

Sherri Galdi
Accounts Manager