

HAYDEN LAKE IRRIGATION DISTRICT

2160 W. Dakota Ave., Hayden, Idaho 83835-5122

Ph: (208) 772-2612 / Fax: (208) 772-5348

www.haydenirrigation.com

To All Backflow Assembly Testers:

It's that time of year when Hayden Lake Irrigation District starts to collect backflow tester applications and remind all the backflow testers of our rules and regulations.

Overall, last year everyone did a great job getting the completed test reports to us in a timely manner, thank you! We hope to make this year even easier by creating an email address specifically designed to accept and receive backflow tests and information. When submitting tests and information to the District, please use the email BackflowHLID@haydenirrigation.com.

We would like to remind you of a few items the District requires:

- All fields on the test report must be completed;
- The test report must be signed;
- Notify the District of failed assemblies;
 - within 24 hours if water is left on
 - within 72 hours if water is left off
- The District requires all assemblies to be tagged appropriately (Pass/Fail) after test procedures have been performed;
- Test equipment calibration information must be current; and
- Backflow Assembly Tester (BAT) certification must be current.

To become a Hayden Lake Irrigation District (HLID) approved backflow tester, we need our application completed. The completed application may be dropped off at the District office, mailed to 2160 W. Dakota Ave. Hayden, Idaho 83835, faxed to 208-772-5348, or emailed to BackflowHLID@haydenirrigation.com.

You will find the application on our website www.haydenirrigation.com under Backflow Program - Certified Testers page. On this same page, you will find the approved test form accepted by all local water purveyors. The test form may be printed out or you can fill it in on-line. While on our website, please remember we have a service area map for our District and the surrounding area. You will find this under About Us - Service Area. We hope the map helps you determine what water purveyor serves the area and needs to receive the test report.

The "Approved Testers List" provided to our customers is based on the information provided on the applications so please submit a legible and complete application. The approved testers list can be found on our website or in the District office. The approved testers list is updated on our website and for the District office regularly. It is your responsibility to keep all contact information, test equipment calibration and Backflow Assembly Tester (BAT) certification current with our office.

Testers who fail to update their records will be removed from the “Approved Tester list” until information has been updated.

Hayden Lake Irrigation District requires all lawn sprinkler systems to be tested when the system is recharged (turned on) and/or prior to June 30th. The system doesn't have to be operating by June 30th but a satisfactory backflow test report must be submitted prior to June 30th.

If you have any questions or need additional information, please contact the District office at the number above or via email to BackflowHLID@haydenirrigation.com.

We appreciate your assistance with protecting the public's health and preventing contamination of the drinking water.

Sincerely,

Hayden Lake Irrigation District

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2160 W. Dakota Ave.
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24 hr (208) 772-2612 ♦ FAX (208) 772-5348
district@haydenirrigation.com

BACKFLOW TESTER RULES AND REGULATIONS

1. The person performing the test (Tester) must provide Hayden Lake Irrigation District (HLID) a current copy of their Backflow Assembly Tester license issued by the State of Idaho.
2. Tester shall maintain calibration records on all test equipment and provide a current copy to HLID.
3. No reminders will be sent by HLID to you of expired certification/calibration.
4. Test reports shall be **legible and complete** (complete all fields related to the assembly tested and test equipment information). **An incomplete test form will be rejected.**
5. Tester shall be notified by HLID of rejected test reports:
 - Seventy-two (72) hours will be provided to correct the matter
 - The property owner will be notified within seven (7) days if a response has not been received by HLID
6. **Passing test** reports shall be submitted within seven (7) days of the date of the test.
7. **Failed test** reports shall be submitted within seventy-two (72) hours of the test (assembly turned off) and be accompanied by a time estimate of when the repairs will be made.
8. Test reports may be dropped off at our office, mailed or faxed using the information above or emailed to district@haydenirrigation.com. Illegible or incomplete reports will be rejected.
9. Lawn irrigation systems must be tested when the system is recharged (turned on) and/or prior to June 30th. The system does not have to be operating by June 30th but a satisfactory backflow test must be submitted prior to June 30th.
10. Tester may be contacted by HLID to observe the tester perform a test within the boundaries of Hayden Lake Irrigation District.
11. Test reports may be immediately rejected under the following circumstances:
 - Contains incomplete or known inaccurate information
 - Illegible
 - Signed by individual not on HLID's approved testers list
 - HLID accepted test form **not** used and/or modified
 - Test is signed by individual other than person who actually performed the test
 - Test report not submitted within the seven (7) day requirement.
 - Tester license is expired
 - Test equipment has expired calibration report

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Backflow Prevention Assembly Tester Application

Application Requirements

1. Provide a current copy of your Idaho Bureau of Occupation License (IBOL).
2. Provide a copy of your current calibration report for all test gages that will be used in field testing procedures. Test gages must be calibrated within the previous twelve (12) months prior to application and maintain annual calibration. Information required on the calibration report are as follows:
 - a. Manufacturer
 - b. Model
 - c. Serial Number
 - d. Calibration Date
 - e. Owner of Gage
3. A completed and signed application may be dropped off at our office, mailed or faxed using the information above or emailed to district@haydenirrigation.com.

The approved tester information is updated monthly on our website and weekly in our office.

Please check the one of the options below:

I would like to be listed on the approved tester list

I **DO NOT** want to be listed on the approved tester list

The undersigned has read, understands and agrees to abide by HLID's Rules and Regulations.

Print Name

Signature

Date

Backflow Prevention Assembly Tester Application

Tester must be licensed in Idaho

TESTER INFORMATION

Name of Tester: _____

License No: _____ Expiration Date: _____

Mailing Address: _____

Please fill out company information for all companies you test for
(use additional pages if necessary)

Company Name: _____

Address: _____

Phone: _____ Fax: _____

Company Name: _____

Address: _____

Phone: _____ Fax: _____