

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

September 7, 2021
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on September 7, 2021.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the September 7, 2021 agenda, seconded by Director James.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 35 checks (14340-14375) totaling \$171,114.53 and three autopay's totaling \$1,293.49. An itemized list may be found in the minutes book. Director Antrim made a motion to approve the August 3, 2021 regular minutes, and the September 7, 2021 financials as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:**
The customers listed on the Agenda for Public Comment did not appear.
- H. **OLD BUSINESS:**
 - 1. **Tank 2 / 375 Lacey / Bond:** The District received ST&I's Quality Assurance Proposal for High-Performance Coatings. A few changes will be necessary. The proposal states JUB will be invoiced and that needs to be changed to read Hayden Lake Irrigation District. The other changes are minor. It could take up to 30 days to paint the water tower, depending on the temperature. Certain guidelines must be met in order to obtain the 50-year warranty. A certified representative will be hired to guarantee the coating is properly applied so the warranty will be valid. Director Antrim made a motion to approve the ST&I proposal, with the minor changes, and hire a certified representative to monitor the progress of the tank coating, seconded by Director James, motion passed.
A windstorm slowed the progress of the tower. A 20,000-pound panel shaped like a cup was caught by a strong wind gust, causing the shackles to slip and the panel to eventually fall. The incident happened later in the evening so there were no injuries since no one was on site. The falling panel crushed a manlift.

Three cone plates were damaged and may be shipped to Texas for repairs. CB&I may just send a replacement cone panel to fill the void. The onsite welders are making progress with the repairs and the development should not be set back to far.

2. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** The City of Hayden has drafted plans that are ready for review. JUB is anxious for the District to move forward with the joint project. The District Administrator is hesitant on paying for final plans until the City of Hayden is ready to go out for bid since the plans have changed multiple times so far. The District does not want to pay for final plans more than once.

3. **Lacey Main Project:** The Lacey watermain will be extended to Benoit Street. Anything past that point will likely be put on hold until spring. The District main will be placed at the edge of the road pursuant to the City of Hayden's request. The City of Hayden will pay for half of the asphalt for installing the District's waterline.

4. **2022 Budget:** The District's populations has multiplied by 17% since 2019. A rate study was conducted in 2019 by FCS to determine how much the District would need to increase their rates annually to pay the anticipated bond payments for the new water tower. FCS concluded in the 2019 rate study that a 4% increase would be necessary for the 2022 fiscal year, followed by a 2% increase thereafter. However, at the District's request, FCS did a review and determined a full 4% rate increase would not be necessary. Therefore, the District will not need to seek a 4% increase as anticipated. Instead, the District will increase the rates by 2%, with a 4% increase for CAP and other miscellaneous fees. Director James made a motion to approve the proposed budget, with a 2% rate increase and a 4% fee increase, seconded by Director Antrim, motion passed.

5. **Bureau of Reclamation:** The Bureau provided an Agreement for the Contribution of Funds. The agreement was received on September 7th, 2021. Having just received the agreement, the Administrator did not have time to review it thoroughly but believes only a few small changes will be necessary. The District can move forward with separating from the Bureau of Reclamation once the document has been revised and approved. The District's attorney is reviewing the agreement and it should be ready to sign by the next board meeting on October 5th, 2021.

I. NEW BUSINESS:

6. **Conditional Will Serve for Annexation into City of Hayden** (*Action Item*)
The property located on Ramsey, just off of Prairie, will be annexed into Coeur d'Alene. The property will be divided into three parcels and developed in phases. The owner is requesting a Will Serve as he plans to develop the property and turn it into multiplexes. The Will Serve will be conditional for annexation into the City of Coeur d'Alene only. Director James made a motion to provide the developer with a conditional Will Serve for annexation into the City of Coeur d'Alene, seconded by Director Antrim, motion passed.

J. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule.

A motion was made by Director Antrim to transfer \$3,108.89 from MWB Checking (2557) to MWB Connections (481), \$360.20 from MWB Checking (2557) to MWB Connections (481), \$3,160.00 from MWB Checking (2557) to MWB Connections (481), and \$80,000.00 from MWB Credit/Debit account (5796) to MWB Checking (2557), seconded by Director James, motion passed.

SETTING DATE FOR NEXT MEETING: - October 5, 2021

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 6:52 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator