

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

September 1, 2020
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on September 1, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Director Holton.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Holton and Director Alexander.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Alexander made a motion to approve the September 1, 2020 agenda, seconded by Director Holton, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 36 checks (13869-139006) and three auto pays, totaling \$192,276.82. An itemized list may be found in the minutes book. Director Holton made a motion to approve the August 4, 2020 regular minutes, and the September 1, 2020 financials as presented, seconded by Director Alexander, motion passed.
- G. **PUBLIC COMMENT:**
- 2422 Pocono: the resident appeared to request the Board waive late charges in the amount of \$36.22. The Board agreed to waive the late fees one time.
 - 2687 Blueberry: the resident requested the Board waive late charges in the amount of \$36.22. The Board agreed to waive the late fees one time. The customer's appearance was not required due to the Covid 19 restrictions.
 - 10830 Ramsey: the resident requested the Board waive late charges in the amount of \$36.22. The Board denied the request since late fees have been waived in the past.
 - 2553 Timberlake: the resident requested the Board waive late charges in the amount of \$36.22. The Board agreed to waive the late fees one time. The customer's appearance was not required due to the Covid 19 restrictions.
- H. **OLD BUSINESS:**
1. **Bureau of Reclamation:** Nothing new to report. The District does not expect to receive an update until January 2021.

2. **Tank 2 / 375 Lacey / Bond:** (*Action Item*) CB&I are now on the SAM.gov registration list for contractors. This is a requirement since Federal funding is involved. DEQ approved CB&I for the tower project. CB&I is awaiting the draft contract which will be presented by JUB. Once the documents are presented, there should be a 15-day turnaround. The District will have more information over the next month. The District expects CB&I to present a project schedule shortly. CB&I intends to pour the foundation before the winter break. That will give the project a head start for spring. The District has not heard from Katie at DEQ regarding a possible stimulus project.

3. **Hacienda Water District:** (*Action Item*) The Hacienda Hills project is complete. The waterline is now in. The small water district has been integrated into the Hayden Lake Irrigation District. Peck & Peck must complete the pavement and close the road. At the request of the City of Hayden, Peck & Peck must remove the asphalt laid since the gravel was not laid to grade or compacted correctly.

I. NEW BUSINESS:

1. **Will Serve:** Harmony Homes – Delcardo Village PUD Subdivision (*Action Item*) Civil Engineer Merle Van Houten appeared to request a Will Serve letter for Delcardo Village. Delcardo will be a 7.5-acre subdivision with 21 buildings, 42 multi homes, with irrigation. The neighboring property, Sunshine Meadows 7th Addition, has a main line that Harmony Homes wishes to connect too. The project will start in the spring or summer of 2021. The project will be built as a single project. The project is not expected to be completed until after the tank is complete. There will be a stipulation included in the Will Serve letter acknowledging the easements attached to the adjoined property located at 7243 Cornwall, also owned by Harmony Homes, which will be used to connect the line to the subdivision. There shall be no trees, patios or permanent fixtures in the easements. Director Alexander made a motion to approve the Will Serve for Delcardo Village which will include 42 lots and 3 irrigation connections, seconded by Director Holton, motion passed.

2. **Budget 2021 Approval:** The budget was posted in the CDA Press on August 12, 15 and 19 2020. Director Alexander made a motion to approve the 2021 budget, seconded by Director Holton, motion passed.

3. **City of CDA MOU, 2483 Elmwood:** (*Action Item*) Director Alexander made a motion to honor the City of Coeur d'Alene's MOU and shut off the water service from 2483 Elmwood, seconded by Director Holton, motion passed.

4. **Parking Lot Chip Seal:** The District office parking lot is starting to spider web. The Administrator would like to chip seal the parking lot to prevent further damage. The District would like to obtain bids for spring 2021. The asphalt is breaking in the back of the District lot and will need work. The project will be tabled until spring.

5. **Airport Lost Service HLID vs. Avondale / Letter:** (*Action Item*) The A developer would like to develop a hangar at the CDA airport, legally described as HAYDEN LAKE IRR TRS AMENDED, TR 146, VAC RW 1551N04W, in need of service. Avondale has two lines through the future hangar project. For the District

to service the hangar, it would have to bore, maintain the bore and the line would be over Avondale's existing line. The District Administrator has requested the Board allow Avondale to service the hangar for the convenience of all involved. Avondale is requesting a formal letter stating the Board grant approval for their District to service the hangar. Director Alexander made a motion to allow Avondale to provide service to the hangar and authorizing a confirmation letter be sent, seconded by Director Holton, motion passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

A motion was made by Director Alexander to transfer \$70,647.61 from the MSB Capital Improvement account (1586) to the MWB Checking account (2557), transfer \$76,142.31 from the MWB Replacement account (1578) to the MWB Checking account (2557), transfer \$45,000.00 from the MWB EFT account (4313) to the MWB Checking account (2557), transfer \$81,000.00 from the MWB Credit Card account (5796) to the MSB Checking account (2557), transfer \$420,000.00 from the MWB Connection account (5866), to the MWB ICS account (481) and to transfer \$200,000.00 from the MWB ICS account (481) to the MWB Replacement account (1578), seconded by Director Holton, motion passed.

SETTING DATE FOR NEXT MEETING: - October 6, 2020

With no further business, a motion to adjourn was made by Director Alexander and seconded by Director Holton. The meeting adjourned at 6:18 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator