

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

August 7, 2018
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on August 7, 2018

- A. **CALL TO ORDER:** Meeting was called to order at 6:00 PM by Chairman Doris Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Timmins.
- C. **DECLARATION OF A QUORUM:** a quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the August 7, 2018 Agenda, seconded by Director Timmins, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) No Conflicts.
- F. **APPROVAL OF MINUTES:** (*Action Item*) Director Timmins made a motion to approve the July 10, 2018 minutes and financials as presented, seconded Director Holton, motion passed.
- G. **PUBLIC COMMENT:** Douglas Renn, who resides at 2480 Halleberry Ct., Hayden, ID, wished to discuss the District's odd/even watering schedule and the District's future ability to provide water to the current District members and the increasing number of new homeowners moving to the area. The Administrator explained the District's hopes of building a tower and eliminating the need for the odd/even schedule. The customer appeared please with the explanation. The District's water source was explained.
- H. **OLD BUSINESS:**
 - 1. Wells Larix #4 & Carrington #4: The Larix pump was replaced again, the first attempt by the distributor to repair the pump was in June of 2018. The rebuilt pump installed has heavy vibrations. The new pump ran fine at 50 hertz but when increased, strong vibrations were present. The Well was shut down due to the vibrations and there were problems getting it restarted. The present pump was the second attempt at repairing the Well. It is possible the shaft is now damaged due to the vibrations. If the distributor cannot resolve the problem, the Board will seek a new solution to fix the Well as it is presently incapable of delivering water.
 - 2. Carrington 16" Waterline Viking/Daughtery: The Carrington project is rounding the corner towards completion. The 16" crossing, hydrant and Hayden

Avenue crossing are complete. A pressure test needs to be done on the 16" mainline, the crossing needs to be tested and water samples submitted. The project included three crossings. Hayden Avenue has been repaired and is in working order. The final payment to Big Sky was submitted. Director Timmins made a motion approve Big Sky's final payment in the amount of \$7,118.02, seconded by Director Holton, motion passed.

3. Water Master Plan: JUB will be meeting with the Administrator to discuss Capital Improvements project funding. JUB will be submitting plans for alternative sites for the possible development of the new tower. The Lacey location does not infringe on the airports airway but is receiving friction due to its location from the City of Hayden and the airport. The Lacey property does infringe in the airport's airway but the FAA has approved the location. An alternative tower location may be a location on West Hayden Avenue but the District does not have any infrastructure in place and would have to purchase the property. If the District can build a tower, it would not have to install 16 additional Wells.

4. Employee Handbook: The handbook was table pending revisions.

5. Bureau of Reclamation Title Transfer, Resolution 18-08: The District is still moving forward with uncoupling from the Bureau of Reclamation. It is a long process. The Bureau said they would be in contact.

I. NEW BUSINESS:

1. Approve 2019 FY Budget: (*Action Item*) The Board approved the proposed budget. Director Holton made a motion to put the Budget out for a Public Hearing, seconded by Director Timmins, motion passed. The Public Hearing notice for the budget will be in the paper 8/25/18, 8/27/18, 8/29/18 and 9/1/18.

2. Resolution 18-09 Appointing a Public Records Custodian: (*Action Item*) Director Timmins made a motion to pass Resolution 18-09 to Appoint a Public Records Custodian and Delegates as Required by Idaho Code §74-102.

3. Water Tower SUP: (*Action Item*) The water tower project will require a Special Use Permit (SUP). The tank site is in the City of Hayden. The proposed Lacey location is zoned for the tower, but it is over the height requirements, requiring the permit. The Administrator proposed the Board move forward with obtaining the permit and moving forward. Director Timmins made a motion to authorize task order #10 for JUB to assist the District to develop and submit the City of Hayden Special Use Permit application for the water tank at Lacey and Highway 95, in the amount of \$59,302.00, seconded by Director Holton, motion passed.

J. STAFF REPORT:

Administrator Report: Administrator presented his report verbally.

Financial Report: There are 45 checks (12854-12899) totaling \$170,348.73. An itemized list may be found in the minutes book.

Director Timmins made a motion to approve the payment of the checks in the amount of \$170,348.73, seconded by Director Timmins, motion passed.

SETTING DATE FOR NEXT MEETING: - September 4, 2018

K. EXECUTIVE SESSIONS:

Chairman Fleming made a motion at 7:50 PM to hold an Executive Session under Idaho Code 74-206(1)(b): consider evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member, seconded by Director Timmins, motion passed.

Roll call vote:

Chairman Fleming	Yes
Director Holton:	Yes
Director Timmins:	Yes

A motion was made by Director Holton to end executive session at 8:00 PM and return to the regular board meeting seconded by Director Timmins, motion passed.

The Board directed the District Administrator to make the necessary changes affecting the District personnel as discussed.

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Timmins. The meeting adjourned at 8:05 PM.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
Administrator