

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

July 22, 2020
Regular Meeting & Workshop

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on July 22, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Alexander appeared telephonically for a portion of the meeting, attending the last half of the meeting in person.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the July 22, 2020 agenda, seconded by Director Alexander, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF FINANCIALS:** (*Action Item*) There are 2 checks (13834 & 13835), totaling \$17,410.07. Director Holton made a motion to approve the July 22, 2020 financials as presented, seconded by Director Alexander, motion passed.
- G. **REGULAR MEETING:**
 - 1. **Award Bid:** JUB had four qualifying companies permitted to bid on the tower project. Of which, three companies submitted bids. JUB and the District Attorney reviewed the bids and details to make sure everything was submitted correctly. They found three minor irregularities, none of which disqualified the bids. All three bids were found to be responsive. The bid should be awarded to the lowest bidder. CB&I Storage and Tank Solutions, LLC was the lowest bidder with a base bid of \$5,657,000.00, followed by Landmark Structures with a bid of \$6,310,200.00 and Caldwell Tanks, LLC with a bid of \$6,672,600.00. The Board of Directors approved CB&I Storage and Tank Solutions', LLC base bid and Schedule 1, Additive Alternate AA-1 and Additive Alternate AA-2, for the 2.0 MG Water Tank Project, for a total amount of \$6,369,000.00. The District will budget a minimum of 5% of the total awarded contract price for a minimum construction level contingency of \$318,450. Resolution 20-06 was drafted and signed to execute the bid award. The bid and resolution will be submitted to DEQ for approval.

A motion was made by Director Holton to end the regular meeting at 5:30 PM and proceed to the Workshop, seconded by Director Alexander, motion passed.

H. WORKSHOP:

Roll call vote:

Chairman Fleming	Yes
Director Holton:	Yes
Director Alexander:	Yes

1. **Budget:** The proposed budget was prepared and provided by the District Administrator for the Board. The budget will be addressed further at the August 4, 2020 board meeting.
2. **Rates:** The Rate Study of 2019, approved and passed through the Bond on November 4th, 2019, called for an 8% increase in the billing rates. This increase will be enacted in accordance with the Rate Study and Bond Election Resolution 19-011.
3. **CAP Fees:** The Rate Study of 2019, approved and passed through the Bond on November 4th, 2019, called for an 8% increase in the CAP Fees. This increase will be enacted in accordance with the Rate Study. This increase will be enacted in accordance with the Rate Study and Bond Election Resolution 19-011.
4. **Bond (Elevated Tank):** The Rate Study was approved with the Bond on November 4th, 2019.

I. EXECUTIVE SESSIONS:

Chairman Fleming made a motion at 6:03 PM to hold an Executive Session under Idaho Code 74-206(b): To consider the evaluation, dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Roll call vote:

Chairman Fleming	Yes
Director Holton:	Yes
Director Alexander:	Yes

A motion was made by Director Holton to end executive session at 6:05 PM and return to the regular board meeting, seconded by Director Alexander, motion passed.

With no further business, a motion to adjourn was made by Director Holton and seconded by Chairman Fleming. The meeting adjourned at 6:07 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator