

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**July 16, 2019**  
**Workshop**

*The following are minutes of a workshop at Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 5:00 pm on July 16, 2019.*

1. **CALL TO ORDER:** Meeting was called to order at 5:00 pm by Chairman Fleming.
2. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Timmins and Director Holton; a quorum was not necessary. Public workshop only; no actions were taken. No regular business was conducted at the workshop.
3. **PUBLIC COMMENT:** There was no public comment.
4. **STAFF PRESENT:** Branden Rose, Dawn Chidester, Jon Baune, Angie Sanchez
5. **VISTORS PRESENT:** None
6. **CONFLICT OF INTEREST:** None declared
7. **PUBLIC WORKSHOP:** The Board addressed the following topics:
  - **FY 2020 Budget:** Budgets were presented by FCS and the District. The figures were close. The biggest increase proposed will be to the Irrigation Assessment. The District Administrator has a meeting with FCS to discuss the rates on July 18<sup>th</sup>, 2019. FCS will present what they believe would be an accurate base rate for the future tier billing. This may change the Budget figures. The Administrator has mentioned this billing cycle to various customers and received positive feedback. The tier billing will allow customers to pay for only what they use. FCS will exam what the District target revenue should be. The Irrigation Assessment, with the tier billing, would not be discarded. It would be divided and considered in the base rate.  
In comparing the 2019 FY Budget to the 2020 FY Budget, there were some small increases. The District did overshoot the budget for meter replacements for the 2019 FY Budget, but the cost is expected to stabilize in 2020 as less replacements will be required. Office expenses, legal ads/advertisements, and water sample testing will increase for the 2020 FY. Payroll expenses will increase 10% and the budget for training expenses will double. Legal fees will increase substantially due upcoming events. Travel expenses have been reduced. Capital improvements will remain about the same. Vehicle expenses will increase and income is expected to increase.

- Rate Increases: The overall rates will increase by 8% across the board for the next 2 years, with a 4% increase in the third year and a 2% yearly increase thereafter. The CR tier rates will increase slightly. Excess water charges will increase to \$1.62 per 1,000. Transfer fees will increase to \$20.00, late backflow tests letter fees will increase to \$15.00, and encroachment permit fees will be set at \$75.00.
- CAP Fees: CAP Fees are a one-time revenue and will assist the District with repaying the loan for the elevated storage tank. There are no penalties for repaying the loan early. CAP Fees will be increased 8% for FY 2020. Labor and materials will increase 6%. According to the FCS study, CAP Fees could go as high as \$8,000.00 but the District opted not to do such a high increase. Private lines CAP Fees will be slightly higher than a normal connection. The District will compare the CAP Fees from the other Districts before an exact amount is set for the CAP Fees. CAP Fees rates will go into effect October 1<sup>st</sup>, 2020.

Respectfully submitted:

Dawn Chidester  
District Clerk

Approved by:

Branden Rose  
District Administrator