

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

May 7, 2019
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 6:00 PM on April 2, 2019.

- A. **CALL TO ORDER:** Meeting was called to order at 6:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Timmins.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve and amend the May 7th, 2019 agenda to include the City of Coeur d'Alene MOU under New Business #7, seconded by Director Timmins, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 45 checks (13232-13277, 13246 was Voided), and three auto pays, totaling \$331,267.31. An itemized list may be found in the minutes book. Director Timmins made a motion to approve the April 2nd, 2019 regular minutes, and April 3rd, 2019 Workshop minutes, and the May 7th, 2019 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:** City of Hayden Administrator Bret Boyer appeared before the Board on behalf of himself, stating he was not sent by the City of Hayden or Mayor of Hayden. Mr. Boyer wanted to thank the District for exploring different locations for the future water tank. Mr. Boyer recognized the application submitted to the City of Hayden was handled professionally. The District's application will go before the P&Z (Planning and Zoning). Mr. Boyer wanted the District to know the City of Hayden put together information regarding the City's codes. The new codes are directly related to the Federal requirements for cell towers and not water tanks specifically. Mr. Boyer would prefer the Carrington Meadow location for the new water tank, but the tank height requirements cannot be met at that location. Mr. Boyer understood the problems with the location. Hayden Lake Irrigation District submitted a Special Use Permit Application (SUP). Mr. Boyer stated the City of Hayden would be happy to work with the District. He thanked the Board for their time and said he was available for questions.

H. **PUBLIC HEARING FOR ANNEXATION DOMESTIC ONLY NEC HUETTER:** No public comments were received in writing or otherwise. NEC Huetter will be annexed into the District.

I. **OLD BUSINESS:**

1. **Wells #4 Larix:** The Well is up and running. It is producing 2,000 gallons per minute. United Crown is requesting final payment and payment of additional charges incurred while working through the Larix's critical speed issues related to the hard bearings/Vesconite Bearings. United Crown incurred extra costs for troubleshooting, new/replacement materials, pump system pulls and resets in the amount of \$66,744.42. The costs included labor, crane time and materials (shafting, bearings, spiders, column). United Crown was unable to fulfil the contract with the District and as such, LDs accrued from July 2018 to May 2019, in the approximate amount of \$136,000. The District also incurred additional costs, above and beyond the contract, in the amount of \$54,100.84. The Board elected to pay United Crown \$119,190.95, and forgive the LDs, but will not pay additional charges. A motion was made by Director Timmins to pay the remaining \$119,190.95 upon competition and when the punch list is complete, seconded by Director Holton, motion passed.

2. **Well #5 Carrington:** TML requested the Board sign Change Order No. 2, and approve and sign Change Order No. 3. Change Order No. 2 was previously approved but not signed. Change Order No. 3, in the amount of \$1,241.00, is for a solenoid. The solenoid will control how much water goes to the cooler and how cool the room will get. The solenoid was missed and not included in the original bid. A motion was made by Director Timmins to sign Change Order No. 2 and approve and sign Change Order No. 3 in the amount of \$1,241.00, seconded by Director Holton, motion passed.

Over the last few months, labor fees for JUB have been high due to the underground progress for the Carrington Well. Observers will not be as necessary for the project in the future and as such, the cost will decrease.

3. **Water Master Plan:** (*Action Item*) The District received a letter of conditional approval from DEQ, dated April 19th, 2019. DEQ recommends changing the rate structure. FCS is in the process of completing a rate study. The District is allowed to change the rate structure but parcels of one acre or more will remain on assessments. The Board is expected to receive the proposal from FCS at the next Board meeting in June. JUB will have their information to FCS next week so FCS can complete their study.

4. **Bureau of Reclamation:** Nothing new to report.

J. **NEW BUSINESS:**

1. **Valley & Hayden Orchard Subdivisions:** (*Action Item*) The District is considering abandoning the service for the Valley & Hayden Orchard Subdivisions. The District only provides irrigation for these subdivisions. The lines belong to the customers and they are not in the best condition. Maintaining the subdivisions is not real profitable when the District takes into consideration the labor, meter and backflow assembly costs for turning the meters off and on, the occasional repairs.

North Kootenai Water District provides the domestic water service to the subdivisions. The waterlines are in the customers' backyards. The District will reach out to Kootenai County to see if they would like to take over providing the service or if they have the capability to do so. The District would be willing to offer North Kootenai Water District a metered inner tie for bulk water.

2. **Special Use Permit :** (*Action Item*) The District increased the budget with JUB by \$20,000, but not to exceed an additional \$50,000.00. The District is \$2,000.00 from exceeding the original budget. There will be a meeting at the City Hall on June 3rd, 2019, at 5:00 pm, to discuss the SUP so additional funds will be necessary. A motion was made by Director Holton to increase the SUP budget by \$20,000.00, with the issue being readdressed if the \$20,000.00 is exceeded, seconded by Director Timmins, motion passed.
3. **Rate Study FCS Group:** (*Action Item*) Issue was discussed in Old Business, No. 3.
4. **Cricket Will Serve Extension:** (*Action Item*) the Cricket Meadow Subdivision received a Will Serve in March of 2018. They are requesting an extension of the Will Serve. The Will Serve expired over two month ago. The Board has decided if a Will Serve is expired, the developer must reapply for the Will Serve and pay \$500.00, or the current rate. If a developer needs an extension, they must appear before the Board in person to request the extension no less than 30 days prior to the expiration date and pay a fee of \$200.00, or the current rate. Resolution 19-07 will be drafted to confirm the Board's decision and will be presented at the next Board meeting.
5. **Will Serve, Notification of Developers Discussion:** (*Action Item*) Future Will Serves are on a limited basis. The District cannot take on additional Will Serves at this time. If the tank is approved, the District can release the sanitary restrictions once the tank is built. The District may address the Will Serve question with DEQ to determine additional sources and whether the District can take on additional customers.
6. **Annexation Domestic Only Viking 80 Acres South of Carrington:** (*Action Item*) Ray Kimball and Scott Kasjack appeared for Viking. Viking has requested to annex 80 acres into the District. The property is located South of Carrington, off Hayden. If the property is annexed into the District, the District would receive the water rights, 3/7s of the 3.85 CFS, on the 80 acres, associated with Well 3.85 CFS. Viking wants permission to annex into the District for the purpose of building an apartment complex. In addition, Viking will be donating a 16-acre to the City of Hayden. The park may include an ampler theater, basketball court and soccer field. While Hayden City Administrator Brett Boyer was present, the District requested drought tolerant plants and grass be planted in the park. Viking has requested the District grant an annexation agreement. Public Notice will be run in the CDA Press, posted on the Board website and posted at the District website. The District will decide on the annexation based on public comment, if received.

7. **City of Coeur d'Alene MOU, 2554 Timberlake Lp.:** (*Action Item*) Director Holton made a motion to honor the City of Coeur d'Alene's MOU and shut off the water service from 2554 Timberlake, seconded by Director Timmins, motion passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

A motion was made by Director Timmins to transfer \$200,000.00 from the MWB Connection Improvements account to MWB Sweep Checking, and to transfer \$28,835.36 from MWB Connection account to the MWB Sweep Checking account, seconded by Director Holton, motion passed.

SETTING DATE FOR NEXT MEETING: - June 4th, 2019

L. EXECUTIVE SESSIONS:

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Timmins and seconded by Director Holton. The meeting adjourned at 8:05 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
Administrator