

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

April 6, 2021
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on April 6, 2021.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming and Director Antrim and Director Holton.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the March 2, 2021 agenda, seconded by Director Holton.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 38 checks (14127-14168) and three auto pays, totaling \$523,395.51. An itemized list may be found in the minutes book. Director Antrim made a motion to approve the March 2, 2021 regular minutes, and the April 6, 2021 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **OLD BUSINESS:**
 - 1. **Strawberry Fields:** A Memorandum prepared by District Attorney Susan Weeks was presented to the Strawberry Fields' HOA President and Attorney Mike Schmidt. Attorney Schmidt had a few questions regarding consolidating the lots and combing the parcels as proposed in the Memorandum. A total of 22 parcels would need to be combined to three parcels. The District Administrator suggested the subdivision hire an outside surveyor versus having the subdivision landscaper conduct the survey. Strawberry Fields and Hayden Lake Irrigation District are close in their calculations of the common ground's acreage. Attorney Schmidt suggest the acreage be rounded to five acres. Attorney Schmidt expressed concerns regarding the subdivisions ability to combine the current 22 parcels into three parcels. The HOA would prefer an informal agreement. The District Administrator suggested a Memorandum of Understanding may be a simpler way of combing the parcels by agreement. Obtaining the services of a surveyor may result in additional taxes for the HOA. Attorney Schmidt and the HOA president

will submit the Memorandum to the HOA members. There was some confusion regarding the third bullet in the memorandum, but an understanding was reached.

2. **Tank 2 / 375 Lacey / Bond:** Change order #002 was presented with multiple changes; \$25,810.00 in revisions. The revisions are listed on the change order and can be found in the minutes book. CB&I submitted an invoice to cover the cost of a subcontractor, Buddy's Backhoe. The District anticipates another change order being required in the future so Buddy's Backhoe can be of service with the Reed/Lacey waterline. The District Administrator was able to stockpile supplies, allowing the District to complete the scheduled projects this year. The District is hopeful the price of pipes will go down in the future. JUB will look for a possible contact to assist with publicizing the Public Announcement in the CDA Press.

3. **Bureau of Reclamation:** The District Administrator participated with a Team Viewer meeting with the Bureau recently. An updated contract is necessary and expected to be received soon. The District Administrator sent an email a couple of weeks ago and is waiting for a response.

4. **Website Update:** (*Action Item*) Attorney Weeks reviewed the website contract and only had a couple of concerns. The contract looks good and the District will move forward with updating the website.

5. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** (*Action Item*) JUB is still working with the City of Hayden but believes the line will not be extended as far north as planned. The draft plans should be ready for review soon. The City of Hayden must obtain the necessary easements before the project can move forward. This may delay the project.

6. **Lacey Main Project:** The District believes the future Lacey waterline will need to cut across Highway 95 in the future. With the development of the new waterline down Lacey, the District will abandon a 1960's line in customers' backyards. The abandonment can be done in smaller sections after the District installs two new valves. The biggest concern about the project has been the cost of materials.

I. NEW BUSINESS:

7. **Revise Resolution 19-06:** (*Action Item*) To better serve the District customers and save the Board of Directors time, the District Administrator proposed Resolution 19-06 be revised, giving the Administrator the authority to waive fees, charges and/or penalties, once in the lifetime of the account, and grant leak forgiveness for excess water charges, when a receipt is provided, up to \$50.00, to better serve the customers. Director Holton made a motion to approve Resolution 21-04, amending Resolution 19-06, seconded by Director Antrim, motion passed.

8. **Conditional Will Serve for Hayden Sky Estates:** (*Action Item*) Hayden Sky Estates will cover 167 acres and be over 600 homes. The representative for Hayden Sky Estates did not appear. The Administrator has the necessary information and will provide the engineer a conditional Will Serve.

9. **CDA Skeet & Trap Club Leak Forgiveness/Excess Water Credit:** (*Action Item*) A representative for CDA Skeet & Trap Club did not appear. Leak forgiveness was not discussed in their absence.

10. **Development Agreement for Delcardo village:** (*Action Item*) Delcardo Village will be an over 55 housing development. It will consist of 42 units, covering 7.5 acres. The Board approved the development when the Will Serve was approved. Chairman Fleming signed the Development Agreement.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule.

A motion was made by Director Antrim to transfer \$6,926.52 from MWB Checking account (2557) to MWB Connection account (5866), \$58,900.00 from MWB Credit Card account (5796) to MWB Checking account (5796), and \$47,400.00 from MWB EFT account (4313) to MWB Checking account (5796), seconded by Director Holton, motion passed.

SETTING DATE FOR NEXT MEETING: - May 4, 2021

With no further business, a motion to adjourn was made by Director Antrim and seconded by Chairman Fleming. The meeting adjourned at 7:03 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator