

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

December 4, 2018
Regular Meeting

The following are minutes of a regular meeting of Hayden Lake Irrigation District held at 2160 W. Dakota Avenue, Hayden, Idaho at 6:00 PM on December 4, 2018.

- A. **CALL TO ORDER:** Meeting was called to order at 6:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton. Absent was Director Tim Timmons.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the November 6, 2018 Agenda, seconded by Director Fleming, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES AND FINANCIALS:** (*Action Item*) There are 39 checks (13035 to 13073) totaling \$77,366.71. An itemized list may be found in the minutes book. Director Holton made a motion to approve the November 6, 2018 minutes and December 4, 2018 financials as presented, seconded Chairman Fleming, motion passed.

PUBLIC COMMENT: 2160 W Miles requested to have their door tag and lock off fee waived. A letter from a home owner in the District was read by the Board member. Another customer had put the incorrect account number on their check creating a credit on one of their accounts while the Miles address amount was late and incurred door tag fees and lock off fees. Chairman Holton moved to waive the fees one time and Chairman Fleming seconded.

- G. **OLD BUSINESS:**
 - 1. **Wells Larix #4 & Carrington #5:** The bids were read for the Carrington well house. 6 bids were received. Mountain Dove had the second lowest bid with the standby generator at \$809,900.00. TML had the lowest bid at \$804,000.00 with the standby generator. Director Holton made the motion to give the bid to TML, the 1st alternative, Chairman Fleming seconded, motion carried.

Rich, with United Crown is honoring his contract for the Larix well. He has asked to be put on the January agenda to explain to the Board what is happening with the Larix well repair.

2. **Water Master Plan:** JUB will be submitting the Facility plan to DEQ this week. We can expect a 45-90-day technical review process. A public meeting will be held once DEQ has finished reviewing the plan, following with a 14-day time period for public comment. It will then go to the District's Board for approval and motion.
3. **Bureau of Reclamation Title Transfer:** Nothing to report.
4. **Generator Installation Bids:** The District has received 1 bid and is waiting on bids from Max Electric and Wood Hawk.
5. **Livestock Credits: Resolution No. 09-01** The Board is considering whether to leave the Livestock credits as is or to make amendments. There are 6 properties that use the livestock credit. Will and Rebecca Thompson have livestock credits. They own 1 acre of property and have a Homestead Dairy. One cow at this time will have two shortly. The District's resolution states a minimum of 2.5 acres to qualify for the livestock credit. The application needs to be renewed and reviewed every two years. The Board decided to table making a decision until January, so they could research and applications for the Livestock credits could be sent out to the 6 existing customers using the credit. The applications can be reviewed at the January Board Meeting.
6. **Laramie Estates Loop:** Home owner at 881 Cheyenne has requested fair market value for a 20 ft easement or a wood fence along the property. JUB will proceed with a Boundary Survey once written permission is received. The survey is to be recorded at the court house.

I. NEW BUSINESS:

1. **Ed Morse Election Dispute:** Ed Morse spoke about being denied the right to vote at the Districts Board member election. Would like to be able to vote or have a revote. Susan Weeks responded to his concerns. Idaho State Code title 34 states the process for qualifications for voting in the Districts Elections. The election was certified immediately after the election on November 6, 2018, tied with 10 votes for each candidate. Susan Weeks has filed a suit to have a call on the election by lot. Judge Mitchell has been assigned to the case and we are waiting to hear the date of the hearing.
2. **Will Serve 91 Wyoming:** Will serve for the proposed Commercial Storage Units on 91 Wyoming with one bathroom. They would need to bore under the street to tap into the water main. The fire hydrant and meter would be

moved and reinstalled. A motion was made by Director Holton to approve the will serve letter for 91 Wyoming, seconded by Chairman Fleming, motion carried.

J. EXECUTIVE SESSIONS: Administrator moved executive session.

3. **Post Card Billing:** The Administrator showed the Board the samples of the billing postcards. Comparative costs were presented, .62 cents per mailing with envelopes, expected post cards cost .39 cents per mailing. Expected cost for post card set up by Data West would be between \$700.00 to \$1,400.00. Late notices, back flow letter along with one annual newsletter would still be sent out in envelopes. Director Holton made the motion to order a 5-year supply of light blue post cards, seconded by Chairman Fleming, motion carried.
4. **Ramsey Baptist Church:** A request for reimbursement of connection fee was made. We have served the church since 2013. They are being annexed into the City for water/sewer hookup. It was decided no refund would be given.
5. **Cabinet Bids:** The cabinets bids were reviewed; D&S Carpentry bid was the lowest bid at \$3,304.33. Director Holton made a motion to go ahead with the cabinets using D&S Carpentry, seconded by Chairman Fleming, motion carried.

STAFF REPORT:

Administrator Report: Administrator presented his report verbally and a copy is available in the minutes book.

SETTING DATE FOR NEXT METTING: January 8,2018

With no further business, a motion to adjourn was made by Director Holton and seconded by Chairman Fleming. The meeting adjourned at 8:00 pm.

Respectfully submitted:

Cheryl Munds
Assistant District Clerk

Approved by:

Branden Rose
Administrator