

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

October 1, 2019
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on October 1st, 2019.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Timmins.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) The Agenda was amended to strike the 2020 Budget from New Business #3. Director Holton made a motion to amend the Agenda to strike the 2020 Budget from New Business #3, and approve the October 1st, 2019 agenda as amended, seconded by Director Timmins, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 41 checks (13435 – 13475) and three auto pays, totaling \$107,783.70. An itemized list may be found in the minutes book. Director Timmins made a motion to approve the September 3rd, 2019 regular minutes and the October 1st, 2019 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **PUBLIC MEETING FOR NOTICE OF INTENTIONS TO CHANGE BY-LAWS:** (*Action Item*) No public comment was received. No customers appeared. The By-Law revisions were approved. A motion was made by Director Timmins to approve the By-Law revisions, seconded by Director Holton, motion passed. The By-Laws will be available on the District website.
- I. **OLD BUSINESS:**
1. **Wells #5 Carrington:** TML is working to repair the backflow devise due to a problem with the cooling unit. TML will pull the mechanical solenoid so it wont water hammer the devise in the future. TML has one payment left before the project is complete. The District is waiting for DEQ's final approval of the new Well and site but expect to receive the final approval upon completion.
 2. **Water Master Plan:** The District is preparing for the Bond Election for the new tower and making sure the tower will have no significant impact to the

surroundings; FONSI stage. DEQ will take all comments under advisement, if any are received. JUB has completed the facility plan.

3. **Bureau of Reclamation:** The District provided the Bureau a MOA. The case supervisor has the information and the District is hopeful the Bureau will be complete within 18 months. The Bureau expects the transition to go smoothly.

4. **Rate Study FCS Group:** Topic will be discussed under New Business #3.

5. **Sale of Surplus Equipment – Backhoe:** (*Action Item*) The District received 24 bids for the 1983 Backhoe. Director Holton made a motion to award the bid of \$11,111.00 to Gary Buckner, seconded by Director Timmins, motion passed. Mr. Buckner is expected to arrive to pick-up the backhoe on October 2nd, 2019.

J. NEW BUSINESS:

1. **Backflow Deadline Dates, Creation of Resolution 19-14:** (*Action Item*) The District's cross-connection policy requires residential properties to submit their backflow tests by June 30th every year and for commercial properties to submit the test annually on or about the same date every year. Some of the District commercial properties are abusing the policy by submitting their tests later and later every year. To resolve the issue of the commercial stragglers, the Administrator proposed the cross-connection policy be revised, and a resolution created, requiring all backflow tests to be submitted by June 30th, regardless of whether the property is residential or commercial, or penalties will apply. The Board directed the Administrator to present a resolution to revise the policy.

2. **Development Agreement:** (*Action Item*) No new development agreements were presented.

3. **Rate Structure as Proposed by FCS for 6 Year Plan:** The Rate Study and Connection Charge Analysis was prepared by FCS. The results will be posted on the District's website. The Board approved the results and the rate study will be posted on the District's website. A Public Hearing will be held for the Rate Structure Charges effecting domestic and commercial accounts will be heard on November 5th, 2019, at the Board meeting. A motion was made by Director Holton to publicize the Public Notice for the public comment period, seconded by Director Timmins, motion passed.

4. **Bond Steps for October / Meeting, Public Information & Publications / Open House for October 15th:** (*Action Item*) After discussing the Bond with the District Attorney and the Bond Attorney, the District decided an open house would be beneficial to answer customer questions and explain the need for the Bond. An article will be ran in the local newspaper and pamphlets will be mailed to our residential customers. The open house will be held on October 15th, 2019 from 4:00 pm to 7:00 pm. JUB, the Bond Attorney and the Board will be present to answer questions at the open house.

5. **Viking Amendment to Annexation Agreement:** (*Action Item*) Carrington Well #6 will not be online for some time. It must be pulled since it has asbestos wire coating. The Well is an oil lubed Well. The Administrator proposed an amendment to the annexation agreement for the purchase of the Well. The Well has a 16" casing, 250 HPM and 12" pump. It could be a viable source in the future. The Administrator proposed an amended annexation agreement be provided to

Viking which would offer Viking an additional \$150,000.00, \$174,000.00 was previously paid, for the Well. The District will also offer \$100,000.00 for a 75x75 piece of property surrounding the Well head. The Well will need revamping in the future. Viking will owe approximately \$49,000.00 in annexation fees which could be used to offset the total cost of the Well. If Viking approves the annexation amendment, the District will move forward on activating the Well and putting the system online in approximately five years. A motion was made by Director Timmins to approve the Viking Construction Annexation Amended and present the Amended to Viking, seconded by Director Timmins, motion passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule

A motion was made by Director Holton to transfer \$8,706.98 from MWB Sweep Checking to MWB Connection, and \$125,000.00 from the State Pool account to MWB Sweep Checking, seconded by Director Timmins, motion passed.

SETTING DATE FOR NEXT MEETING: - November 5th, 2019

L. EXECUTIVE SESSIONS:

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Timmins. The meeting was adjourned at 6:40 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator